

Coos County Area Transportation District (CCATD)  
Board of Directors

**AGENDA**

Coos County Area Transportation District  
800 N Bayshore, Coos Bay, OR 97420  
November 13, 2023, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a meeting at 9 am on November 13, 2023 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or  
Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. CONSENT AGENDA – ACTION ITEM BOD**

Approval of [Minutes October 9, 2023](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for September 2023

Accept the [Ridership Report](#) for September 2023

Ratify payment to Model1 for one [Ford](#) and one [Chevy](#) bus

Ratify [final payment](#) to Partney Construction for SuperStop

**BOD Motion:** To accept the Consent Agenda as presented

- 6. OLD BUSINESS**
  - a. Final Construction Report on SuperStop – Selena**
  - b. IGA with City of North Bend – Jane**
  - c. Update CCATD Board of Directors Bylaws Review Committee – Jane**

- 7. NEW BUSINESS**
  - a. Recommended Revisions to Employee Benefits for 2024 - Melissa**

**Background**

CCAT Board of Directors reviews the Employee Health Stipend benefit every November to determine any adjustments for the next calendar year, as well as, a cursory review of benefit package offerings to remain a competitive and reputable employer in the community.

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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Based on a review of health insurance increases on the ACA Marketplace staff recommend an increase of 8.37% for the health insurance stipend from \$5,160/year to \$5,592/year, as well as, the attached language changes to the policy.

Document: [Health Stipend Policy](#) with tracked changes

**BOD Motion:** Move to adopt the revised Health Stipend Policy for 2024 and the 2024 stipend amount per employee of \$5,592/year.

Based on a review of paid holiday offerings available at other local agencies, staff recommends moving from 7 holidays plus 1 floating holiday to 7 holidays plus 4 floating holidays. This will align CCATD with the standard 11 federal holidays for 2024.

Document: [Holiday Pay Policy](#) with tracked changes

**BOD Motion:** Move to adopt the revised Holiday Policy for 2024.

Based on a review of retirement offerings available at other local agencies, staff recommends eligibility of retirement changes from after working 2080 hours to following the 90 day introductory period.

Document: [SEPP IRA Policy](#) with tracked changes

**BOD Motion:** Move to adopt the revised SEPP IRA Policy.

8. **ODOT Update on Policy Change for Grant Amendments – Jennifer**
9. **GENERAL MANAGER REPORT - Metz**
10. **CITIZEN COMMENTS ON NON-AGENDA ITEMS** (Limited to three minutes/person)
11. **NEXT MEETING – Board of Directors Dec 11th, 2023 9AM**
12. **ADJOURN**