

Coos County Area Transportation District (CCATD)
Board of Directors Meeting

AGENDA

Coos County Area Transportation District
800 N Bayshore, Coos Bay, OR 97420
August 12, 2024, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a meeting at 9 am on August 12, 2024 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

1. **CALL TO ORDER**
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
3. **CHANGES TO AGENDA**
4. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
5. **CONSENT AGENDA**

Approval of [Minutes July 8, 2024](#)

Accept the Preliminary [Financial Report](#) and [Balance Sheet](#) for June 2024

Accept the [Ridership Report for June 2024](#)

BOD Motion: To accept the Consent Agenda as presented.

6. **OLD BUSINESS - NONE**
7. **NEW BUSINESS**

a. Website Redesign

Background: CCAT has had a goal of providing the public real-time General Transit Feed Specification (GTFS) data and on demand self-serve reservations. CCAT has invested in Passio a new scheduling platform that will provide the real-time GTFS feed and self-serve reservations. Now the District needs a hosted website solution that will parse and present that real-time GTFS information to the public.

Recommendation: As MAC Transit Map for WordPress is a proprietary software that is the intellectual property of Madison Ave. Collective (MAC) and MAC has a demonstrated track record of integrating real-time GTFS information using Passio as demonstrated by rideclackamas.org, staff recommends that the District enter into a contract with MAC for development, migration, hosting, maintenance and ongoing training/support.

Document: [Cost Comparison Proposal](#)

BOD Action: Move to accept the proposal from Madison Ave. Collective.

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b. Engagement of Auditor for fiscal year ending June 20, 2024

Background: CCATD is required to perform annual audits in its capacity as a recipient of federal funds, and to comply with National Transit Database reporting requirements. Auditors are difficult to secure and CLA met our expectations last year. Staff recommends renewing the contract with CLA.

Document: [Contract](#)

BOD Action: Move to authorize staff to sign the engagement contract with CLA.

c. Passio Additional Module

Background: We are in the midst of Passio implementation, and it has come to our attention that Passio left off a module for demographic counting. Our funding is reliant on accurate demographic counting making this module essential.

Document: [Quote](#)

BOD Action: Move to accept the quote for the passenger counting module on the mobile data terminals.

d. Bay Cities Brokerage

Background: Currently CCAT has extra capacity in Coquille, Myrtle Point and Bandon. It would be in the interest of the district and residents of Coos County if CCAT became a Transportation Provider for Bay Cities Brokerage for Non-Emergency Medical Rides. Collecting fully allocated fares at \$31/trip, as capacity is available, will reduce the overhead costs funded by our limited federal resources.

Document: [Contract](#)

BOD Action: Move to enter into contract with Bay Cities Brokerage to accept nonemergency medical rides under contract as capacity is available.

8. GM REPORT

9. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

10. NEXT MEETING –Meeting of the Board Sept 9, 2024 9AM

11. ADJOURN