

Coos County Area Transportation District (CCATD)
Board of Directors & CCATD Advisory Committee
Meeting

AGENDA

Coos County Area Transit
2810 Ocean Blvd, Coos Bay, OR 97420
May 11, 2026, 9:00 a.m.

PUBLIC HEARING – CALL TO ORDER – Hearing called to order at 9:10AM by Director Harper Thompson.

Item 1: FY2026-2027 Budget

Background: The CCATD Budget Committee approved the FY2026-2027 Budget on March 9, 2026. Furthermore, the legal notice of budget hearing was posted in the World Newspaper on April 28, 2026.

Document: [Form LB-1](#)

Call for Public Testimony on the FY 2026-2027 Budget. – No Public Comments

1. **CALL TO ORDER** - Meeting called to order at 9:12AM by Director Harper Thompson.
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
BOD Present: Director Veysey, Director Dovenspike, Director Nelson, Director Thompson, Director Claassen, Director Taylor, Director Johnson

BOD Absent: None

3. **ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE**

AC Present: Richard Rogers, Lauren Morris, Karen Dubisar

AC Absent: Cynthia Ramirez, Michael Babcock

Staff and Others Present: Dean Martin, Davis Schwartz, Jennifer Boardman, Melissa Metz and Jane Stebbins.

4. **CHANGES TO AGENDA** - None
5. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

Public comment in a meeting is a "one-way" communication where the public shares input on the record without expecting a dialogue or direct response.

- None

6. **CONSENT AGENDA**

Approval of BOD Minutes [April 13, 2026](#) and [April 27, 2026](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for March 2026

Accept the [Ridership Report](#) for March 2026

BOD Motion: Director Johnson moved to accept the Consent Agenda as presented. Director Nelson seconded. All in favor were Directors Nelson, Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed,

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and no one abstained. The motion passed unanimously.

7. OLD BUSINESS

a. Solicitation 5310 - Update

The FTA 5310 program, officially known as Enhanced Mobility of Seniors and Individuals with Disabilities, plays a crucial role in enhancing transportation options for older adults and individuals with disabilities by providing formula funding to states, which is subsequently allocated to qualified entities. Local organizations, such as the CCATD, are mandated to issue solicitations for these funds, as they are designed to address specific transportation gaps where conventional transit services may fall short. This process ensures that local barriers are effectively addressed by inviting applications from organizations best suited to meet these needs, including counties, transit districts, city governments, and private nonprofits. On April 8th, the district publicly announced this opportunity, and as anticipated, CCATD emerged as the sole interested eligible entity willing to deliver the services outlined in the Coordinated Human Services Transportation Plan, highlighting the District's ongoing commitment to improving mobility for vulnerable populations in the county.

b. Solicitation Strategic Planning

Background: On March 10, 2026, the District announced a solicitation for proposals to engage qualified consultants tasked with developing a new Strategic Business Plan aimed at enhancing transit services, diversifying funding sources, and modernizing business practices over the next three to five years. This comprehensive plan is intended to provide a roadmap for the Board and leadership, guiding program management, development, external communications, outreach integration, and internal capacity building. Following the solicitation, the District received six proposals from interested consultants. To ensure a thorough and representative evaluation of these proposals, do we have any volunteers from the Board of Directors and the Advisory Committee interested in participating on the evaluation committee?

Directors Johnson and Thompson volunteered to serve on the evaluation committee for the strategic planning proposals and Melissa Metz agreed to prepare the necessary packets for them.

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8. NEW BUSINESS

a. Adopt & Appropriate the Budget FY2026-2027

Document: [Resolution 2026-4](#)

BOD Motion: Director Veysey moved to approve Resolution 2026-4 to adopt and appropriate the FY2026-2027 Budget. Director Taylor seconded. All in favor were Directors Nelson, Thompson, Taylor, Johnson, Claassen and Dovenspike. Director Veysey was opposed, and no one abstained. The motion passed.

b. Ordinance Governing Conduct on District Property/Transit Exclusion

Background: To maintain public transportation services that are orderly, safe, secure, comfortable, and convenient, CCAT issued Ordinance 2-2025 outlining the Rules of Conduct and Transit Exclusion a year ago. The Ordinance intended to regulate conduct occurring on CCAT vehicles, within or upon CCAT facilities and properties, and in connection with CCAT's provision of public transportation services. A review of the Ordinance and recommendations are hereby made by staff to clarify areas that staff or the public found confusing.

BOD Motion: Director Veysey moved to approve the First Reading to be read by title only. Director Johnson seconded. All in favor were Directors Nelson, Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed, and no one abstained. The motion passed unanimously.

Title is read: Ordinance 2-2026 Governing Conduct on District Property/Transit Exclusion

Document: [Ordinance Track Changes](#), [Ordinance Changes Accepted](#)

AC Comments: None

BOD Motion: Director Nelson moved to approve the First Reading in Title Only of the Ordinance Governing Conduct/Transit Exclusion. Director Veysey seconded. All in favor were Directors Nelson, Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed, and no one abstained. The motion passed unanimously.

c. Maintenance Plan

Background: All recipients managing FTA-funded assets are required to implement maintenance plans for these assets. Public transit necessitates significant investments in infrastructure, equipment, and machinery. Ensuring

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proper maintenance is essential for safeguarding the FTA investment and extending the lifespan of the assets. It is mandatory for all recipients to maintain a documented maintenance plan for FTA-funded assets. These plans should outline a system for regular inspections and preventive maintenance to be conducted at specified intervals. The District last reviewed the vehicle and maintenance plan in February 2025 and now requires updating.

Document: [Maintenance Plan May 2026](#)

BOD Motion: Director Nelson moved to adopt the updated Maintenance Plan. Director Johnson seconded. All in favor were Directors Nelson, Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed, and no one abstained. The motion passed unanimously.

d. Annexation of Curry County into the Transportation District

Background: Curry Public Transit has formally requested that the Coos County Area Transit District (CCATD) consider redistricting to incorporate Curry County, a move that underscores the importance of consolidating transit services for enhanced sustainability and continuity along the southern Oregon coast. This initiative aims to streamline operations and improve service offerings by returning to a shared governance model reminiscent of the 1980s and 1990s, which aligns more closely with current transit patterns. Established as an independent municipal corporation, CCATD was designed to enhance administrative efficiency in navigating complex grant cycles, and this annexation is in line with its Transit Master Plan to foster better coordination with rural services. By integrating the two areas, the proposal promises to create a critical core of transportation services that meets the needs of the region more effectively.

The Board of Directors asked for pros/cons of annexation.

BOD Motion: Director Johnson moved to pursue the annexation of Curry County into the Transportation District effective July 1, 2027. Director Nelson seconded. All in favor were Directors Nelson, Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed, and no one abstained. The motion passed unanimously.

Tentative Next Steps for the District, if motion passes

June 8, 2026 Set forth an Ordinance of proposed new boundaries

July 13, 2026 Hearing on the question of annexation of Curry County

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July 13, 2026 Board approving annexation, setting forth a new name of the district, and approving the boundaries and setting final hearing

July 13, 2026 Set forth Bylaws for a Joint Advisory Committee

July 13, 2026 Publish Advisory Committee Vacancies

Aug 10, 2026 Final hearing on annexation, call for election of seats in May '27

Aug 10, 2026 Appoint new members to Joint Advisory Committee

9. General Manager Report

a. Grants Update

- Rural Veterans Healthcare Transportation

We were awarded \$125,000, January 1 2026-June 30, 2027

As you are aware there has been a pattern that we have quarterly funding gaps between program periods so we did not do any promotion between Jan-March of this year. It is time that we pick up the promotion and if you know a vet it would be helpful if you could share the program with them. With an application, digital photo and copy of a person's DD 214.

Veterans can ride with CCAT for free for health and wellness: groceries, pharmacy, PT, medial appointments, gym or the VA.

- Phase 1 Discretionary

Electrifying Transit: Driving Coos Forward Sustainably

The Micro Bird D-Series Electric 200 mile cutaway just made no-emission a possibility for CCATD. Six vehicles. \$2.5M; \$627,341 Match

- Phase 2 Discretionary

Driving Inclusivity & Accessibility on the Southern Oregon Coast

NaviLens app on their smartphones, individuals can access vital information about bus routes and real-time departure times. \$57,600 Grant; \$14,400 Match

<https://youtu.be/oazXscfAbvI?si=YW8XboDIGZUvEgkW>

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https://youtu.be/3XrTN4ap0Uo?si=-wPE5X_oxRE5rFZv

Keep the Wheels Turning in Coos

Stabilizing transportation maintenance and mitigating the impact of fuel price volatility on daily operations. Grant \$102,400; Match \$25,600

Transit Mobility Hub Wayfinding & Community Sign

This is a twelve foot illuminated pedestal sign. Grant: \$80,000; Match \$20,000

- Three Rivers Foundation
I asked for \$40,000 for Navilens pilot.
- 5310 – Rural
Mobility Management: Grant \$228,627; Match \$57,157
- 5310 – STBG
Mobility Management Part 2: Grant \$106,690; Match \$12,211
Purchase Services: Grant: \$315,000; Match \$36,053
Preventative Maintenance: Grant \$120,000; Match \$13,734
- 5311
Administration: Grant: 307,400; Match \$35,183
Operating Florence: Grant: \$148,730; Match \$116,480
Facilities: Grant \$212,058; Match \$24,270
- Transportation & Growth Mgt Prgm Planning

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Transit Development Plans that provide long term vision and policy for existing and future transit service.

May 26, 2026 - Grant application opens

August 21, 2026 - Grant applications due

- Oregon Health Authority, Deadline May 29

- b. Staffing Update – We had made a letter of offer contingent upon a medical test, which didn't work out. We are still working on finding a full-time staff person, and are operating on tight staffing.

10. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

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- None

11. NEXT MEETING –

Board & Advisory Committee, June 8, 2026 9AM

Board of Directors, Mon. June 15, 2026 9AM (Tentative Hold)

Board Training “Effective Transit Boards” June 16 and 17 9am-noon, both days

12. ADJOURN – Meeting Adjourned at 10:31AM by Director Harper Thompson.