

Coos County Area Transportation District (CCATD)  
Board of Directors Meeting

**AGENDA**

Coos County Area Transit  
800 N Bayshore, Coos Bay, OR 97420  
February 9, 2026, 9:00 a.m.

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The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on February 9, 2026 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

*Public comment in a meeting is a "one-way" communication where the public shares input on the record without expecting a dialogue or direct response.*

- 5. CONSENT AGENDA**

Approval of [BOD Minutes January 12, 2026](#),

Accept the [Financial Report](#) and [Balance Sheet](#) for December 2025

Accept [Ridership Report](#) December 2025

**BOD Motion:** To accept the Consent Agenda as presented.

- 6. OLD BUSINESS - none**

- 7. NEW BUSINESS**

- a. Core Services Discussion with Advisory Committee**

**Background**

The CCATD Advisory Committee and the CCATD Board of Directors acting as the Qualified Entity reviewed and prioritized projects on a periodic basis. This information is used in the development and monitoring of the STIF Plan and the context of the budget.

Staff recommends starting with the projects established for 2025/2027 biennium and affirm the continuance of current service levels with any notable exceptions.

**REMINDER:** Budget Committee Meeting Mar 9 9:30am (April 13, if needed)

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**8. GENERAL MANAGER REPORT**

**a. Budget Primer - Two Funds in 2026-2027**

**b. Route Inter-City Schedule Improvements**

**c. February Safety Training Focus – Lift Usage**

**d. Results of Transit Day, January 28, 2026**

Passengers rode free and were given a promotional button. On the fourth Tuesday thereafter, customers who wear their buttons get to ride for free in 2026.

**e. Update RFP for Construction Manager / General Contractor**

Required site visit was January 8<sup>th</sup> and RFP closed January 28. We received five proposals. Melissa Dovenspike and Mike Claassen are on the RFP interview team.

**f. Update Transit Hub Project**

The LaClair/Newmark property has been set for a delayed close on February 28 due to recent revelations regarding illegal stormwater dumping by neighboring properties. In response to this issue, the property owner has committed to capping the offending pipes to prevent any further runoff and mitigate the impact on the surrounding area. This proactive measure aims to ensure compliance with environmental regulations before the close is finalized.

**g. Required Training: Public Meetings Law (2.5hrs)**

Under ORS 192.700, every member of a governing body with total expenditures for a fiscal year of \$1 million or more shall attend or view training on Public Meeting Law at least once during the member's term of office. Webinars calendar is available [here](#).

Missing Certificates of Completion from Mike Claassen and Phil Taylor

**g. Funding Opportunities Timeline**

Awarded Community Renewable Energy Planning Grant

Submitted Letter of Interest to Roundhouse Foundation

Submitted a Grant Application for Rural Veteran Health Transportation

Competitive Grant Program Call for Projects Opens February 2026

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**9. CITIZEN COMMENTS ON NON AGENDA ITEMS (LIMITED TO THREE MINUTES/PERSON)**

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**10.NEXT MEETING – CCATD Board of Directors February 9, 2026 9AM**

**11.ADJOURN**