

Coos County Area Transportation District (CCATD)
Board of Directors & CCATD Advisory Committee
Meeting

AGENDA

Coos County Area Transit
2810 Ocean Blvd, Coos Bay, OR 97420
May 13, 2024, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on May 13, 2024 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or
Dial: +1 346 248 7799; Webinar ID: 667 827 645

PUBLIC HEARING

Item 1: FY2024-2025 Budget

Background: The CCATD Budget Committee approved the FY2024-2025 Budget on Mar 27, 2023. Furthermore, the legal notice of budget hearing was posted in the World Newspaper on April 30, 2024.

Document: [Form LB-1](#)

Call for Public Testimony on the FY 2024-2025 Budget

Item 2: FY2023-2024 Supplemental Budget

Background: For supplemental budgets proposing any change in fund's expenditure by more than 10 percent. Legal notice of the supplemental budget hearing was posted in the World Newspaper on April 30, 2024.

Document: [Form OR-LB-SBH](#)

Call for Public Testimony on the FY 2023-24 Supplemental Budget

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE**
- 4. CHANGES TO AGENDA**
- 5. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 6. CONSENT AGENDA**

Approval of [Minutes April 8, 2024](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for March 2024

Accept the [Ridership Report](#) for March 2024

BOD Motion: To accept the Consent Agenda as presented.

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7. OLD BUSINESS

- a. **NONE**

8. NEW BUSINESS

- a. **Adopt & Appropriate the Budget FY2024-2025**

Document: [Resolution 2024-7](#)

BOD Motion: To approve Resolution 2024-7 to adopt and appropriate the FY2024-2025 Budget

- b. **Adopt & Appropriate the Supplemental Budget FY2023-2024**

Document: [Resolution 2024-8](#)

BOD Motion: To approve Resolution 2024-8 to adopt and appropriate the FY2024-2025 Supplemental Budget

- c. **Title VI Plan**

Background: Pursuant to FTA Circular 4702.1B, the CCATD is required to submit its Title VI program to its governing entity for approval. The Limited English Proficiency Plan is hereby incorporated as a part of the CCATD 2024 Title VI Program and Non Discrimination Policy, to ensure that individuals who do not speak English well and who have limited ability to read, write, speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter and are not excluded from participating in, denied benefits of or assistance on the basis of race, color, sex, age, disability or national origin is included in the Plan.

This document has been reviewed by ODOT and is now ready for review and adoption.

Document: [Resolution 2024-9](#), [Title VI Plan](#)

AC Motion: The CCATD AC moves to recommend that the Board of Directors adopt Resolution 2024-9 approving the Title VI Program Plan.

Board Motion: Move to adopt Resolution 2024-9 approving the Title VI Program Plan which includes the Limited English Proficiency Plan.

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d. Dispatch System and Phone App

Background: Back in February 10, 2020 ODOT funded a Technology Assessment for CCATD. The following were identified as priorities and incorporated into the RFI back in 2020 for a software solution with Ecolane but continue to be an unmet gap in service:

- Online booking of rides.
- Rider-facing real-time information.
- Online vehicle maintenance tracking.
- Accessibility of online schedule.

Staff have interviewed and received demos from Ecolane (current provider), Via, Swiftly, The Routing Company, Passio Technologies and several others to close the gap in our software solution. We received proposals from Ecolane, The Routing Company and Passio Technologies. Via provided a solution but would require that we change our delivery of services, as such was determined unresponsive. Swiftly was also unresponsive with a solution. The Routing Company had accepted CCATD into their pilot program and provided a cost proposal but after further discussion our companies did not share common objectives. Staff recommends transitioning to Passio Technologies from Ecolane. Legal counsel has reviewed the agreement.

Document: [Procurement Document](#)

BOD Motion: To authorize staff to move forward in executing contract with Passio Technologies.

9. GENERAL MANAGER REPORT

10. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

11. NEXT MEETING – Meeting of the Board June 10, 2024 9AM

12. ADJOURN