

**Coos County Area Transportation District
Advisory Committee Meeting
Minutes January 25th, 2021**

1. **CALL TO ORDER:** Meeting was called to order at 8:05

2. **ROLL CALL** – Melissa Metz called the roll

Advisory Committee Members Present: Genavieve Sharkey, Diane Johnson, Selena Kelly, Mike Merchant and Mike Claassen

Absent: Gabriella Colton, Shelley Mason and Elizabeth Stephens

Staff: David Hope and Melissa Metz.

Guest: Dick Leshley

3. **CHANGES TO AGENDA - None**

4. **CITIZEN COMMENTS ON NON-AGENDA ITEMS – None**

5. **OLD BUSINESS**

CCATD Advisory Committee Approves STF/5310 Solicitation

Metz led out with a little background on what has brought us to this point.

- On November 11, 2020, the CCATD Advisory Committee voted to recommend to the CCATD Board of Directors to approve the STF/5310 Solicitation.
- On December 14, 2020 the CCATD Board of Directors approved the STF/5310 Solicitation to be posted.
- The solicitation was posted December 15th, applications were due January 12th, and a single application was received from David Hope, GM of CCATD.

Metz went on to clarify that the outcomes sought today are to review and discuss the solicitation response submitted by the General Manager of CCATD: 1) Did the response address the identified core and supplemental services previously identified as priorities? and 2) How does the response maintain existing services and programs that meet the needs of seniors and/or persons with disabilities?

GM Hope walked the CCATD AC through his response to the solicitation and answered any questions that the members of the CCATD AC had.

Metz then reviewed the proposed distribution of STF and 5310 Funds in support of the day-to-day operations of our existing lines of service which were identified as core and secondary essential.

Selena Kelley moved that the solicitation response and the funding allocations were consistent with the previously identified priorities and the plan either maintains or improves services and programs that meet the needs of seniors and person with disabilities; therefore, the CCATD

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Advisory Committee recommends the CCATD Board of Directors accept the STF/5310 plan and the proposed allocations to services and programs as presented. The motion was seconded by Mike Merchant. Passed Unanimously.

Next steps: The plan will be posted, and any public comments received will be review by the CCATD Board of Directors on February 8th. The provisional distribution of STF/5310 Funds will be announced February 8th. Deadline for appeal is February 15 at noon. Submission of STF, 5310 and 5311 grant applications on March 1st.

6. NEXT MEETING – Board of Directors Meeting is February 8th, 2021

7. ADJOURNMENT – 8:25 AM