

Coos County Area Transportation District (CCATD)
Board of Directors & CCATD Advisory Committee
Meeting

AGENDA

Coos County Area Transit
800 N Bayshore, Coos Bay, OR 97420
December 9, 2024, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold an Executive Session at 9am followed by a joint meeting with the CCATD Advisory Committee at approx. 9:15am on December 9th, 2024 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420. The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

1. CALL TO ORDER

2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS

3. EXECUTIVE SESSION

The CCATD Board of Directors will now recess to go into executive session pursuant to ORS 192.660(2)(f), to consider information or records that are exempt from disclosure by law, including written advice from an attorney.

The Board, Legal Counsel and Representatives of the news media will be moved to a breakout room. The Board will reconvene the regular session after the executive session to take any actions which may be required.

~Reconvene~

Note: Executive Session begins at 9am with the public portion of the meeting below scheduled to begin at approx. 9:15am.

4. CALL TO ORDER

5. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS

6. ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE

7. CHANGES TO AGENDA

8. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)

9. CONSENT AGENDA

Approval of Minutes [November 11, 2024](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for October 2024

Accept the [Ridership Report](#) for October 2024

BOD Motion: To accept the Consent Agenda as presented.

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10. OLD BUSINESS

a. Crow/Clay & Associates Inc. Contract Progress Update - Stebbins

Background: Crow/Clay & Associates was the only respondent to the Professional Consulting Services RFP to develop a project concept and site assessment for the Coos Transit Center & Mobility Hub. The Board authorized staff to move forward with the contract Oct 14, 2024.

b. Update Posted RFP Acct/HR - Stebbins

11. NEW BUSINESS

a. CCAT Health Benefit for 2025

Per policy the Board of Directors reviews the health insurance stipend this time of year and establishes the stipend amount for the following year. As ACA health insurance premiums in 2025 are seeing a median premium increase of 7%, staff recommends the health insurance stipend for 2025 increase from \$5,592 to \$5,983.

The stipend is taxed. Staff direct their stipend as they see fit for their medical needs.

BOD Motion: Move to approve the health stipend as presented.

b. Gold Route Service - Conversion to Demand Response

Background: Gold Route is currently a fixed route service, serving Bunker Hill, Englewood and Eastside. This service is provisioned Mon – Fri 10:25AM to 10:50AM and 2:45PM to 3:15PM. and connects to the Red line at Fred Meyer/Bi-Mart.

<https://coostransit.org/routes/route-gold/>

54% of the Days of Service 0 people used the service in 2024

34% of the Days of Service 1 person

8% of the Days of Service 2 people

4% of the Days of Service 3 people

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4 – Reached out to the Eastside Neighborhood Watch organization and shared information with them and they agreed to notify their members.

5 – Asked the bus drivers – Connie, Susan and Jerri, to share with their riders.

After talking to the bus drivers, there were no negative comments, and almost all the riders felt it would be a major improvement and something they could benefit from.

The only concern raised was one on behalf of a non-verbal customer who may struggle to make an appointment.

AC Motion: Move to support the recommendation to the Board of Directors to convert the Gold Fixed Route to a General Public Demand Response service.

BOD Motion: Move to convert the Gold Fixed Route to General Public Demand Response on Feb 1, 2024.

12. OUTREACH – TRAVEL TRAINING REPORT

13. GENERAL MANAGER REPORT

- a. HR Manual Update
- b. Maintenance RFP
- c. Maintenance Plan

14. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

15. NEXT MEETING –

Next Meeting of the Board of Directors January 13, 2024 9AM
SDAO Conference, Feb 7-9, <https://www.sdao.com/annual-conference>

16. ADJOURN