

Coos County Area Transportation District (CCATD)
Board of Directors & CCATD Advisory Committee
Meeting

AGENDA

December 12, 2022, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on December 12th, 2022 at South Coast Business, 800 N Bayshore, Coos Bay OR 97420. The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

1. **CALL TO ORDER**
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
3. **ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE**
4. **CALL TO ORDER OF THE JOINT MEETING CCATD BOD & CCATD AC**
5. **CHANGES TO AGENDA**
6. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
7. **CONSENT AGENDA**

Approve Minutes [November 14, 2022](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for October 2022

Accept the [Ridership Report](#) for October 2022

Ratify [Ecolane Invoice](#) Payment

BOD Motion: To accept the Consent Agenda as presented.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

- a. **CCATD STIF/5310 Solicitation – Advisory Committee**

Per the ODOT State Management Plan, and approved by the Oregon Transportation Commission, Section 5310 small urban funds are distributed by formula to Qualified Entities, who then conduct a local solicitation process and select projects for funding from their allocated amount.

On November 14, 2022, the CCATD Advisory Committee recommended and the Board of Directors approved the STIF/5310 Solicitation.

The solicitation was posted November 15th, applications were due December 7th, and a single application was received from CCATD.

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Objective 1: Advisory Committee Review and discuss the solicitation response submitted by the General Manager of CCATD.

How did the response address the identified prioritization of services?

How does the response maintain existing services and programs that meet the needs of seniors and/or persons with disabilities?

Document: [Solicitation Response](#)

Reference Material: Identified priorities documented in the [October 10th minutes](#)

Objective 2: Advisory Committee Review proposed distribution of STIF, 5310 and 5311 Funds

Document: [Draft allocations to services and programs](#)

AC Motion: The CCATD Advisory Committee finds the solicitation response and the draft funding allocations consistent with the previously identified priorities and either maintains or improves services that meet the needs of seniors and person with disabilities; therefore, the CCATD Advisory Committee recommends the CCATD Board of Directors accept the STIF/5310 solicitation response and the draft allocations to services and programs.

Next Steps:

Staff will post the CCATD Advisory Committee recommendations for public comment on December 13th.

Comments will be review by the CCATD Board of Directors on January 9th

The provisional distribution of STIF/5310 Funds are announced January 9th

Deadline for appeal is January 16 at noon.

Submission of STIF Plan to ODOT January 18th

Submission of 5310 and 5311 grant applications on January 20th

b. Failing Video surveillance System On Board

Video surveillance is a common technology used in public transit. Bus operators rely on video surveillance to keep buses safe and secure.

Management relies on video surveillance to investigate accidents and customer complaints. Our current video surveillance system, consist of

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cameras, recorders, cartridges, readers and the software. Over half of our systems are failing due to age. The proposed solution comes out of Roseburg in the amount of \$47,017 and is part of the HGAC Cooperative Purchasing Program contract #EF04-21. There are sufficient funds to invest in this important safety equipment.

Document: [Safety Vision W112587](#)

BOD Motion: Authorize staff to move forward with the purchase of the proposed video surveillance solution.

10. General Manager Report

- a. Free Transit on Bandon & Coq/MP Buses - Have a Holly Jolly Bus Ride! Advisory Committee Members and Board Members please sign up with Selena to ride on a Holly Jolly Bus to support our promotional effort.
- b. "I Have Connections" 2023 Campaign
Background: Passengers are given a button on Transit Day. (DATE TBD)
Once a month thereafter, an "I Have Connections" customer appreciation day is designated (fourth Wednesday). Any passenger wearing the button is allowed to ride for free. During the customer appreciation day, new buttons are distributed to paying passengers. Customers will wear their button throughout the day, identifying themselves as CCAT riders.
Objectives: 1) To reward the support of current riders of CCAT. 2) To increase awareness among employers and businesses that their employees and customers use CCAT.
- c. Abilitree Vehicles

11. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

12. NEXT MEETING –
Meeting of the Board of Directors
January 9, 2022 9AM

13. ADJOURN