

COOS COUNTY AREA TRANSPORTATION DISTRICT Fiscal Year 2026-2027 Budget



Budget Committee

Board of Directors

Harper Thompson
Phil Taylor
Schira Nelson
Melissa Dovenspike
Mike Claasen
Tara Johnson
Doug Veysey

Lay Members

(Community Representatives)
Lauren Morris
Karen Dubisar
Danielle Cleary
Simon Alonzo
Jeremy Oliver
Rae Lea Cousens
Timm Slater

General Manager – Budget Officer
Melissa Metz

Proposed Budget
Approved by the Budget Committee
[Date]

Budget Adopted by the Board
[Date]

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

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COOS COUNTY AREA TRANSPORTATION DISTRICT

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Manager's Letter of Transmittal and Budget Message

TO: CCATD Board of Directors
Members of the Budget
Committee
Patrons and Citizens of the Coos County Area Transportation District (RVTD)

In accordance with Oregon law, as set forth in Chapter 294.305 to 294.565 of the Oregon revised statutes, CCATD has prepared and hereby presents its budget for the 2026-2027 fiscal year.

Having been established in 2019 as a transportation district, as defined under ORS 267.510, CCATD is celebrating 6 years operating as a District and 37 years of providing safe, efficient, and cost-effective public transportation services to the citizens of Coos County.

The Coos County Area Transportation District's budget for 2026-2027 emphasizes strategic investments aimed at staff retention and stabilization, recognizing the critical role of well-supported personnel in delivering high-quality transportation services. Additionally, the budget allocates resources for essential infrastructure improvements, ensuring that transportation system remains reliable and accessible. This comprehensive approach not only addresses immediate staffing needs but also reinforces the district's commitment to focusing on core services, ultimately enhancing the overall quality and reliability of public transportation in the region.

The proposed budget is organized into two funds: the General Fund and the Transit Hub Fund. The proposed budget recommendations for all funds and accounts total \$9.4M which include \$1.9M for Public Transit Operations, \$700k unallocated requirements, \$2.9M for the Transit Hub and \$3.9M Unappropriated Reserve.

In response to ongoing funding uncertainties at both the state and federal levels, the District is proposing to discontinue Coos Go South, a Bandon/Myrtle Point demand response service, reducing intercity connection between Coos Bay and Myrtle Point from 3 times a day to twice a day and discontinuing the Powers Weekly Shopper in the hopes a volunteer driver will emerge from the local community who can drive a CCAT van. The proposed changes reflect the challenges faced by local transit authorities in Oregon to maintain transit services amid rising cost pressures and no long term funding solution.

COOS COUNTY AREA TRANSPORTATION DISTRICT

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The Budget Process

The budget process begins in February of each year with a review of current programs and service levels. This is followed by determination of staffing levels necessary to provide the anticipated bus operations. Worksheets that are used to develop the budget are then updated to reflect anticipated staffing levels and payroll-related cost changes, including anticipated compensation increases and changes in employee benefits including, but not limited to, insurance premiums.

The proposed budget is submitted to the Budget Committee. The Budget Committee is composed of the seven members of the District's Board of Directors and a like number of lay members as prescribed in the Oregon Budget Law. All the lay members are volunteer members of the community, the only requirement being that they reside within the District's boundaries. The function of the Budget Committee is that of review, with specific emphasis placed on the role of the lay members in providing input from the public into the process.

The Budget Committee meets as many times as necessary to review, make modifications to, and approve the proposed budget. Historically, the committee meets once to receive the budget along with management's overview of significant changes from the prior year and to ask specific questions. Questions from the general public are both welcomed and encouraged during these meetings. Once the Committee members are satisfied with the budget, they approve it and recommend it to the CCATD Board of Directors for adoption.

Finally, the budget moves into the approval and adoption stage. Prior to July 1st, the beginning of the new fiscal year, the Board of Directors holds a Budget Hearing for the purpose of receiving public comment, adopting the budget, and making appropriations. At any time prior to adoption, the Board has the ability to make modifications to the approved budget within the limits set forth in the Oregon Budget Law.

Of course, the budget process does not end with the adoption of the budget. Unforeseen changes can occur throughout the course of the fiscal year, some of which require modifications through the supplemental budget process. The Board of Directors can approve most of the small modifications by resolution during their monthly meetings, whereas larger changes require public hearings to be held prior to the adoption of the resolution.

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

LB-20 Resources

RESOURCES

General Fund

(Fund)

		A	B	C	D	E				F	G	H
		Historical Data CCATD			YTD ACTUAL 1/31/2026	PROJECTED YEAR END	RESOURCE DESCRIPTION	Budget for 2026-2027				
		Actual		ADOPTED BUDGET				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
1	2	CCATD 2023-24	CCATD 2024-25	BUDGET 2025-26								
1							1	RESOURCES				1
2	1,617,161	2,178,720	2,384,537	2,268,314	2,268,314	2	2	Beginning Working Capital	1,868,314			2
3						3	3	Grants				3
4	215,312	167,642	279,379	125,377	250,754	4	4	5310 Purch Svs. & MM	279,379			4
5	141,628	141,907	284,905	107,570	215,140	5	5	5311 Admin/OP/PM	284,905			5
6	339,283	431,635	-	266,307	356,307	6	6	5311 PM/BUS	-			6
8	48,473	35,327	48,505	33,000	99,000	8	8	Rural Veteran Health Transport	116,667			8
9	1,857,185	834,418	2,157,253	821,200	1,642,400	9	9	STIF Formula\Discretionary	1,084,400			9
10	17,500	17,500	-	17,500	17,500	10	10	Coquille Tribe FTA Pass Thru	17,500			10
12	53,952	2,048	1,633,888	27,952	1,633,888	7	7	5339 Capital 35681	-			12
13	271,372	-	-	8,000	115,000	13	13	Miscellaneous Grants	343,554			13
14	81,497	120,885	85,000	49,735	99,470	14	14	Fares	100,000			14
15	3,500	40,121	10,000	33,500	33,500	15	15	Local Funds	40,000			15
16	90,084	3,500	102,851	56,256	120,939	16	16	Miscellaneous	108,000			16
17	3,119,786	1,794,983	4,601,780	1,546,397	4,583,898	17	17	TOTAL REVENUE	2,374,404	-	-	17
18	4,736,947	3,973,703	6,986,317	3,814,711	6,852,212	18	18	TOTAL RESOURCES	4,242,718	-	-	18

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

LB-30 Public Transit

REQUIREMENTS SUMMARY ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

(Fund)

A		B		C	D	E	F			G	H
Historical Data CCATD			ADOPTED BUDGET 2025-26	YTD ACTUAL 1/31/2026	PROJECTED YEAR END	REQUIREMENTS FOR: Public Transit	Budget for 2026-2027				
Actual		Proposed by Budget Officer					Approved by Budget Committee	Adopted by Governing Body			
CCATD 2023-24	CCATD 2024-25										
1						1	PERSONAL SERVICES				1
2	818,343	732,593	883,242	393,829	645,114	2	Salaries	661,178			2
3	199,244	297,700	294,778	153,508	263,157	3	Benefits and OPE	270,000			3
4						4					4
5						5					5
6	1,017,587	1,030,293	1,178,020	547,337	908,270	6	TOTAL PERSONNEL SERVICES	931,178			6
7	15.16	16.00	17.70		14.50	7	Total Full-Time Equivalent	12.50			7
8						8	MATERIALS AND SERVICES				8
9	145,009	176,026	209,860	92,395	170,575	9	Operating Overhead	177,398			9
10					0	10	Contracted Services				10
11	108,308	87,422	99,072	60,858	104,328	11	SCBEC Accounting/HR	109,544			11
12	7,064					12	SCBEC Staffing Services				12
13	102,779	121,937	118,908	75,920	130,149	13	SCBEC GM Services	136,656			13
14	22,957	27,441	27,347	25,049	29,049	14	Audit	30,400			14
15	8,447	11,062	14,577	6,156	10,553	15	Legal	10,975			15
16		10,975	5,000	3,206	5,496	16	Elections	8,244			16
17	44,196	48,546	98,110	175,779	290,779	17	Other, Consulting	0			17
18			750			18	Purchased Transportation	0			18
19	54,745	58,202	87,323	51,009	87,444	19	Dispatch System	87,444			19
20	46,368	92,962	100,782	60,472	103,666	20	Vehicle Maintenance & Repairs	103,666			20
21	190,454	142,017	151,323	72,263	123,879	21	Fuel/Oil	123,879			21
22	11,883	12,121	13,000	6,226	10,673	22	Tires	10,673			22
23			8,000	5,316	9,113	23	Shelters/Signage	9,478			23
24	742,210	788,711	934,051	634,649	1,075,705	24	TOTAL MATERIALS & SERVICES	808,359			24
25						25	CAPITAL OUTLAY				25
26	148,616	377,010	154,000	303,768	503,768	26	Rolling Stock	200,000			26
27						27	Building Improvements & furniture				27
28	225,144	0	2,522,776		1,794,000	28	Super Stop Shelter & Transit Center				28
29	373,760	377,010	2,676,776	303,768	2,297,768	29	TOTAL CAPITAL OUTLAY	200,000			29
30	2,133,557	2,196,014	4,788,847	1,485,754	4,281,743	30	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,939,537			30

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

LB-30 Not Allocated

REQUIREMENTS SUMMARY

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

				General Fund								
				(Fund)								
A	B	C					E	F	G			
Historical Data CCATD				REQUIREMENTS DESCRIPTION				Budget for 2026-2027				
Actual		ADOPTED BUDGET 2025-26	Proposed by Budget Officer					Approved by Budget Committee	Adopted by Governing Body			
CCATD 2023-24	CCATD 2024-25											
1			1	INTERFUND TRANSFERS						1		
2			2	Transfers to Transit Hub Special Revenue Fund				600,000			2	
3			3								3	
4	0	0	0	4	TOTAL INTERFUND TRANSFERS				600,000	0	0	4
5			5	OPERATING CONTINGENCY				100,000			5	
6			6	RESERVED FOR FUTURE EXPENDITURE				0	0	0	6	
7			7	UNAPPROPRIATED ENDING BALANCE				1,603,181	0	0	7	
8	0	0	0	8	Total Requirements NOT ALLOCATED				2,303,181	0	0	8
9	2,133,557	2,196,014	4,788,847	9	Total Requirements for ALL Org.Units/Programs within fund				1,939,537	0	0	9
10	2,603,391	1,777,689		10	Ending balance (prior years)							10
11	4,736,947	3,973,703	6,986,317	11	TOTAL REQUIREMENTS				4,242,718	0	0	11

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

LB-10 Transit Hub Fund

SPECIAL FUND RESOURCES AND REQUIREMENTS

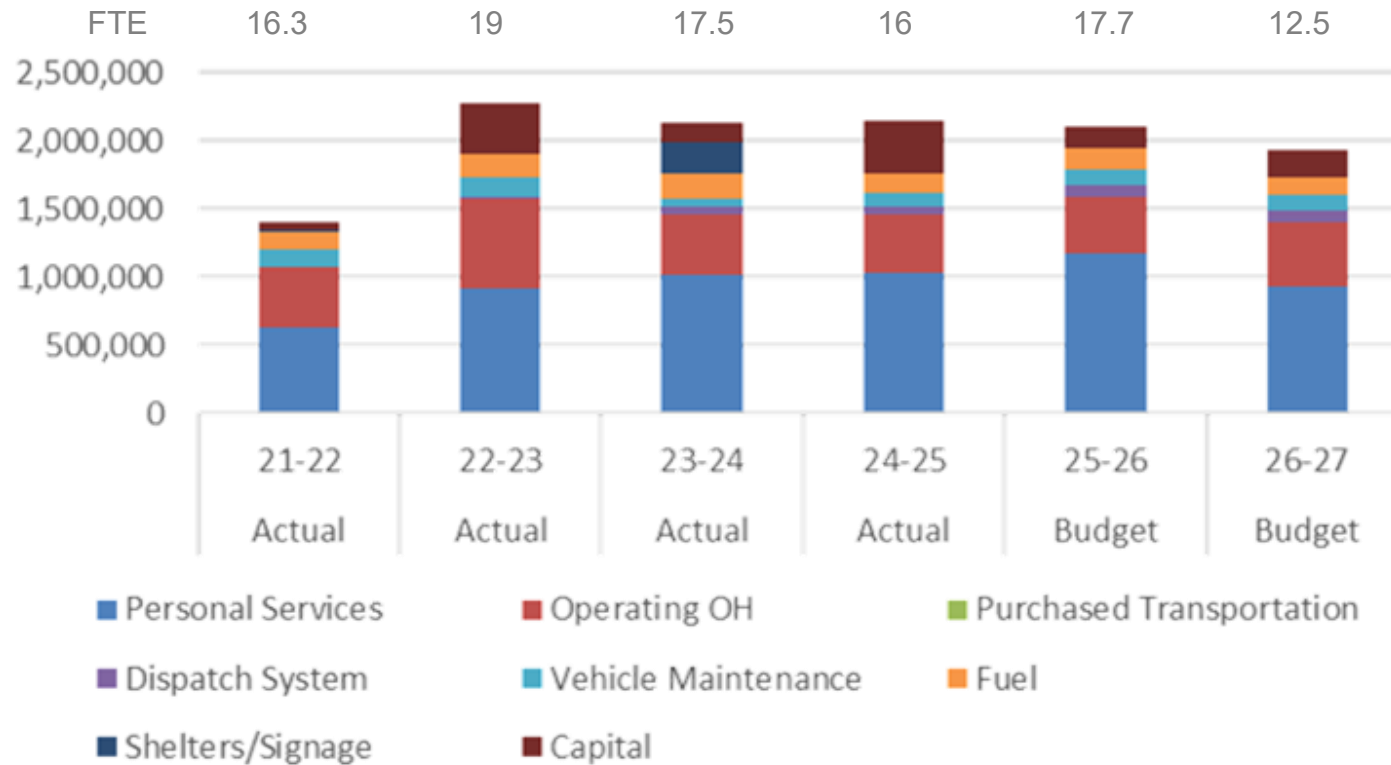
Transit Hub - Special Revenue Fund

(Fund)

	Historical Data CCATD			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2026-2027						
	Actual		ADOPTED BUDGET		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
	CCATD 2023-24	CCATD 2024-25							2025-26		
1				1	RESOURCES			1			
2				2	Beginning Working Capital			2			
3				3	Grants			3			
4	-	-	-	4	STIFD 35896	1,652,624		4			
5				5	5339 Capital	1,000,000		5			
6				6	Revenue from Oregon Transportation Infrastructure Bank	1,950,000		6			
7				7	Transferred IN, from General Fund			7			
8				8	Statewide Transportation Improvement Fund Carry	600,000		8			
9				9				9			
10				10				10			
11	-	-	-	11	TOTAL RESOURCES	5,202,624	-	-	11		
12				12	REQUIREMENTS**			12			
13				13	Org Unit or Prog & Activity	Object Classification	Detail		13		
14				14	Facilities	Personal Services		75,400	14		
15				15	Facilities	Materials & Services		1,577,224	15		
16				16	Facilities	Capital		1,000,000	16		
17				17	Facilities	Contingency		265,000	17		
18				18					18		
19				19					19		
20	-	-		20	Ending balance (prior years)				20		
21			-	21	Unappropriated Ending Fund Balance			2,285,000	0	0	21
22	-	-	-	22	TOTAL REQUIREMENTS			5,202,624	0	0	22

COOS COUNTY AREA TRANSPORTATION DISTRICT Fiscal Year 2026-2027 Budget

Fiscal Year 2026-27 General Fund Public Transit



In our budget for the upcoming year, we are planning for a total of 12.5 Full-Time Equivalents (FTEs), a reduction from the 14.5 FTEs employed in the 2025-2026 period. To ensure our salary offerings remain competitive, we conducted a thorough salary review comparing our compensation structures with both peer organizations and national benchmarks. Recognizing that the current health stipend has proven ineffective in securing insurance by staff who lack health benefits, we propose transitioning to a group health insurance plan starting in July 2026. Moreover, we remain committed to providing employer-paid retirement benefits at a rate of 6%, as well as offering \$10,000 in life insurance coverage to support the financial security of our employees.

COOS COUNTY AREA TRANSPORTATION DISTRICT Fiscal Year 2026-2027 Budget

Bus Operator Salary Range History

Fiscal Year	Non-CDL Driver	CDL Driver
2020	11.50-13.55	12.50-13.09
2021	14.55-15.95	14.80-15.60
2022	15.00-17.14	17.00-23.10
2023	15.00-17.14	17.00-23.10
2024	15.00-17.14	17.00-23.10
2025	18.68-21.65	21.00-24.32
2026*	20.60-25.07	23.00-27.99

**Proposed for July 1, 2026, average \$3/hr increase*

2026-2027 Compensation

FTE	Category	Training Rate	Salary Range
.5	Maintenance		16.55-22.72
1	Non-CDL Operators	20.10	20.60-25.07
8.5	CDL Operator/Dispatcher	22.50	23.00-27.99
.5	CDL Trainer		25.19-29.20
2	Supervisors		31.17-39.91

Group Health Insurance Preliminary Quote

	Regence	Delta						
	BCBS							
	Health	VSP Vision	Dental	Total	ER %	EE %	ER \$	EE \$
EE	1,309.83	6.08	40.08	1,355.99	85%	15%	1,152.59	203.40
ES	2,619.65	12.66	83.37	2,715.68	85%	15%	2,308.33	407.35
EC	2,423.18	14.60	96.19	2,533.97	85%	15%	2,153.87	380.10
EF	3,733.00	21.79	143.49	3,898.28	65%	35%	2,533.88	1,364.40

**The District will need to requote once we get closer to July 1, 2026.*

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

Materials & Services

Materials and Services in the amount of \$808,359 is expected to decrease by 15% compared to last year's budget because the District is establishing a Transit Hub Fund to track contracted consulting services for the Hub separately.

- Dispatch Communications includes ATT internet connectivity for the tablets, ATT cellular for the radios, Passio for the Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) and Ecolane for demand response.
- The General Manager has taken a leadership role on hydrogen infrastructure, coordinating the environmental documentation for the transit hub and packaging information for the Federal Transit Administration which has resulted in an increase in FTE to .80 FTE year-round.
- The increased fiscal complexity will lead to more time and effort on behalf of the accounting staff at South Coast Business and the auditing staff of CLA both are expected to increase by 5% over the projected year end for 2026.

Capital Project Fund

The District leverages federal and state funding with local sources to maintain our fleet.

Description	QTY	25-26 Adopted	26-27 Projected Budget	27-28 Projected Budget	28-29 Projected Budget	29-30 Projected Budget	30-31 Projected Budget	31-32 Projected Budget
REVENUE VEHICLES								
2019 Ford Transit (216, Replacement)	1	200,000	200,000					
2019 Ford Transit (300)	1			160,000				
2023 E450 (104)	1			160,000				
2023 Ford Transit (230/231/232)	3			246,100	123,050			
2023 Spirit of Mobility (304/305/306/307)	4					200,538	401,077	212,570
2023 Spirit of Mobility (308)	1				235,750			
2026 E450 HLE Mavryk (310/311)	2							
SOURCES OF FUNDS								
FTA				128,000	334,190	160,430	320,861	170,056
STIF/ STIF Discretionary			96,847	438,100	24,610	40,108	80,215	42,514
Other			54,088					

COOS COUNTY AREA TRANSPORTATION DISTRICT

Fiscal Year 2026-2027 Budget

Accomplishments 2025-2026

- Purchased and replaced two 2017 buses with two 2026 E450 HLE Mavryks
- Secured concurrence from the Federal Transit Administration to purchase property
- Secured \$8.8M Federal Transit Administration grant to build the Coos Transit Center
- Supported the Employee Association meeting once a month.
- The Compliance and Safety Supervisor completed training in Drug & Alcohol Program Management, Bus Collision Investigation and Safety, Security, and Emergency Management Considerations for FTA Capital Projects
- Anticipate 3 drivers will secure their CDL with passenger endorsement.
- Anticipate the lead dispatcher will complete his certification as a Paratransit Manager

Key Performance Indicators

	Year Ending <u>6/30/2027</u> Planned	Year Ending <u>6/30/2026</u> Projected	Year Ending <u>6/30/2025</u> Actual	Year Ending <u>6/30/2024</u> Actual	Year Ending <u>06/30/2023</u> Actual	Year Ending <u>06/30/2022</u> Actual	Year Ending <u>06/30/2023</u> Actual
Revenue Miles	244,143	268,686	284,412	324,968	285,755	265,316	304,473
Revenue Hours	15,927	17,283	18,111	21,125	18,902	18,450	20,933
Boardings	61,824	63,510	64,820	72,145	56,991	31,590	30,749
Boarding/Rev Hr	3.88	3.60	3.58	3.41	3.01	1.71	1.47

Fiscal Year 2026-27 Transit Hub Special Fund

The bulk of the 2026-2027 fiscal year will be architecture and engineering services, land use and building permitting, grading and utilities and the very start of construction.

