

Coos County Area Transportation District (CCATD)
Board of Directors Meeting

AGENDA

Coos County Area Transit
2810 Ocean Blvd, Coos Bay, OR 97420
July 11, 2022, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a regular meeting at 9 am on July 11th, 2022, at Coos County Area Transportation District, 2810 Ocean Blvd SE, Coos Bay, OR 97420.

This meeting will be accessible to the public via zoom
<https://us02web.zoom.us/j/667827645> or Dial: +1 929 205 6099 Meeting ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. ELECTION OF BOARD CHAIR, VICE CHAIR & SECRETARY**

Per the bylaws the Chair will not serve for more than four (4) years in a row.

The Chair along with the General Manager are signatories on the checking account.

- 6. CONSENT AGENDA**

Approval of [Minutes June 13, 2022](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for May 2022

Accept the [Ridership Report](#) for May 2022

Accept [ODOT Agreement 35358](#)

Purchase three transit vehicles. Grant Amt. \$296,781; Match Amt. \$33,969

Accept [ODOT Agreement 35336](#)

Purchase maintenance truck. Grant Amt. \$62,800; Match Amt. \$15,700

Accept the [Copier Lease Price Comparison Form/Lease Agreement](#)

BOD Motion: To accept the Consent Agenda as presented

- 7. OLD BUSINESS**

- a. Super Stop Update**

The Veteran's Center has contracted with Crow/Clay for designing the building expansion project of 5,544SF. The Super Stop is being incorporated

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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into the planned expansion. CCATD entered into an agreement with Crow/Clay for architectural services in June 2022 for the design and preparation of construction documents, plans and specifications for the Super Stop.

Document: [Timeline from Crow/Clay](#)

8. NEW BUSINESS

a. Fitness for Duty Resolution 2022-8

Background: Coos County Area Transportation District is committed to continue to improve the safety and security of CCATD's operation and services for its employees, customers, the public, property, and the environment. Said operation is possible only when each employee can perform his or her job duties in a safe, secure, and effective manner, and remains able to do so throughout the entire time they are working. Employees who are not fit for duty may present a safety risk to themselves and to others. To facilitate fitness for duty for safety sensitive positions, staff in consultation with District Counsel have drafted a policy to clarify when a referral for an independent fitness for duty is necessary.

Document: [Resolution 2022-8](#)

BOD Motion: Move to adopt resolution 2022-8 Fitness for Duty

b. Signers on CCATD Accounts (only if the Board elects a new Chair)

Document: [Resolution 2022-9](#) Change Signatories

BOD Motion: Approve Resolution 2022-9 with [name] recorded as Board Chair.

c. Weapon Free Public Transit

Per the adoption of the Rider's Guide March 8, 2021, weapons are prohibited on buses. Customers have been observed with open carried large knives and guns onto public transit vehicles. Staff are looking for ideas from the Board of Directors on communications strategies supporting a Weapon Free Public Transit Service consistent with the intent of the Rider's Guide.

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d. Commingled Fixed Route and Paratransit Service Policy

CCATD is moving to a commingled fixed route and paratransit system in Coos Bay/North Bend July 18, 2022. This policy supports transit systems that provide fixed route service and ADA complementary paratransit using the same vehicle. Under this scenario, the transit agency provides fixed route service, but deviates from the fixed route for ADA complementary paratransit-eligible persons with disabilities. For this type of commingled service, the transit agency must meet all of the ADA complementary paratransit requirements under 49 CFR Part 37 Subpart F.

Document: [Commingled Service Policy](#)

BOD Motion: Move to adopt the Commingled Service Policy.

e. Appoint New Member to the Advisory Committee

Background: The Board of Directors appoints individuals to serve on the Advisory Committee to advise on all matters regarding the operations of the Coos County Public Transportation System. The Advisory Committee will advise and assist the CCATD Board of Directors in carrying out the Special Transportation Fund as governed by ORS 391.830 and OAR Chapter 732; and the Statewide Transportation Improvement Fund (STIF) by prioritizing projects to be funded by STIF monies as set forth under OAR Chapter 732, Division 40, Sections 0030 and 0035, Division 42, Section 0020, and Division 44, Section 0025. Document: Application for appointment on file.

BOD Motion: To appoint Ms. Steve Zehler to the Coos County Area Transportation District Advisory Committee representing Transit Users, individuals age 65 or older, low-income individuals and major destinations for users of public transit.

9. CITIZEN COMMENTS ON NON-AGENDA ITEMS (Limited to three minutes/person)

10. NEXT MEETING – Joint Meeting of the Board and Advisory Committee
August 8th, 2022 9AM

11. ADJOURN