

Coos County Area Transportation District (CCATD)  
Board of Directors & CCATD Advisory Committee  
Meeting

**AGENDA**

Coos County Area Transit  
2810 Ocean Blvd, Coos Bay, OR 97420  
September 9, 2024, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on September 9<sup>th</sup>, 2024 at Coos County Area Transportation District, 2810 Ocean Blvd SE, Coos Bay, OR 97420.

The meeting will be accessible via zoom

<https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID:  
667 827 645

1. **CALL TO ORDER**
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
3. **ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE**
4. **CALL TO ORDER OF THE JOINT MEETING CCATD BOD & CCATD AC**
5. **CHANGES TO AGENDA**
6. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
7. **CONSENT AGENDA**

Approval of [Minutes August 12, 2024](#)

Accept the [Financial Report and Balance Sheet for July 2024](#)

Accept the [Ridership Report for July 2024](#)

**BOD Motion:** To accept the Consent Agenda as presented.

8. **OLD BUSINESS**
  - a. **Revised Grant Solicitation Timeline**

ODOT shaved two months off our planning timeline for the next biennium by moving up our two federal funding stream applications to November, so staff have simplified the steps and we have a much more assertive progression.

Document: [Revised Grant Solicitation Timeline 2025/2027](#)

9. **NEW BUSINESS**
  - b. **Advisory Committee Appointments**

The Board of Directors appoints individuals to serve on the Advisory Committee to advise on all matters regarding the operations of the Coos County Public Transportation System. The Advisory Committee will advise and

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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assist the CCATD Board of Directors in carrying out the Special Transportation Fund as governed by ORS 391.830 and OAR Chapter 732; and the Statewide Transportation Improvement Fund (STIF) by prioritizing projects to be funded by STIF monies as set forth under OAR Chapter 732, Division 40, Sections 0030 and 0035, Division 42, Section 0020, and Division 44, Section 0025. Document: Application for appointment on file.

**BOD Motion:** To appoint Mr. Michael Babcock to the Coos County Area Transportation District Advisory Committee representing transit users who depend upon transit for accomplishing daily activities and individuals with disabilities.

**BOD Motion:** To reappoint Lauren Morris and Mike Marchant for another term on the Advisory Committee.

**c. Advisory Committee Election of Officers**

At its first meeting of the new fiscal year, the Advisory Committee shall elect by majority vote a Chairperson and Vice-Chairperson to serve for that fiscal year, provided there is a quorum. Current CCATD Advisory Committee Chair: Lauren Morris and CCATD Advisory Committee Vice-Chair: Mike Marchant.

Roster of the CCATD AC include: Mike Marchant\*, Lauren Morris\*, Lindsay Ward, Harper Thompson, Michelle McIntyre, Michael Babcock\*

\*Pending appointment/reappointments above

**AC Motion:** [state your name] I would like to nominate [name] for [position].

**d. STIF Local Service Priorities**

Background: Affirmation on the Service Priorities for 2025/2027

The CCATD Advisory Committee and the CCATD Board of Directors acting as the Qualified Entity reviewed and prioritized projects for 2023/2025. Staff recommends starting with the projects established for 2023/2025 biennium and affirm the continuance of our current service levels with the following exceptions.

The information will be used in the development of the STIF Plan and the 5310 solicitation.

Document: [Prioritization](#)

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**e. CCATD STIF/5310 Solicitation**

Per the ODOT State Management Plan, and approved by the Oregon Transportation Commission, Section 5310 small urban funds are distributed by formula to Qualified Entities, who then conduct a local solicitation process and select projects for funding from their allocated amount.

To that end the CCATD Advisory Committee and Board of Directors are reviewing the draft solicitation that communicates local priorities and eligibility criteria to be used in support of a public process for agencies to respond for consideration in the provisioning of the identified core services which are consistent with the coordinated public transit-human services transportation plan for funding with the Population-Based STIF and 5310 funds.

The solicitation will be posted September 10th, applications will be due October 1st, applications will be reviewed October 14th by the CCATD Advisory Committee with a recommendation to the CCATD Board of Directors, the CCATD Board of Directors will make provisional awards on that same day on October 14th.

**Document:** Draft Solicitation Document Federal Clauses

**AC Motion:** Advisory Committee recommends to the CCATD Board of Directors to approve the STIF/5310 Solicitation.

**BOD Motion:** To approve the [STIF/5310 Solicitation](#).

**f. Fare Ordinance First Reading - TABLED**

CCATD BOD and Advisory Committee will need to schedule a special meeting to discuss and receive public comment. Would members be available on September 23, 2024 @ 9am?

**g. General Manager Report**

**10. CITIZEN COMMENTS ON NON AGENDA ITEMS** (Limited to three minutes/person)

**11. NEXT MEETING –**

**Joint Meetings of the Board and Advisory Committee**

**October 14, 2024 9AM (Columbus Day/Indigenous Peoples' Day)**

**November 11, 2024 9AM (Veterans' Day)**

**12. ADJOURN**