

Coos County Area Transportation District (CCATD)  
Board of Directors Meeting

**AGENDA**

Coos County Area Transit  
800 N Bayshore, Coos Bay, OR 97420  
November 10, 2025, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a regular meeting at 9 am on November 10, 2025 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or  
Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

*Public comment in a meeting is a "one-way" communication where the public shares input on the record without expecting a dialogue or direct response.*

- 5. CONSENT AGENDA**

Approval of BOD [Minutes October 13, 2025](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for September 2025

Accept [Ridership Report](#) September 2025

Ratify Contract for [Bus Detailing BAE](#)

**BOD Motion:** To accept the Consent Agenda as presented.

- 6. OLD BUSINESS - none**

- 7. NEW BUSINESS**

- a. Agency Safety Plan**

Safety is a core value at CCATD. The Agency Safety Plan documents our comprehensive strategy and establishes the framework of a safety management system that facilitates the implementation, maintenance, and ongoing enhancement of processes designed to protect the safety of our employees and the public we serve.

[Document](#)

**BOD Motion:** Move to adopt the Agency Safety Plan

- b. CCAT Health Stipend for 2026**

Per policy the Board of Directors reviews the health insurance stipend this time of year and establishes the stipend amount for the following year. As health

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insurance premiums in 2026 are seeing a premium increase of 15%, staff recommend the health insurance stipend for 2026 increase from \$5,983 to \$6,880.

The stipend is taxed. Staff direct their stipend as they see fit for their medical needs.

**BOD Motion:** Move to approve the health stipend as presented.

**c. Holiday One-Time Salary Adjustment**

It has been an ongoing practice for the Board of Directors to show their appreciation to staff by extending a one-time salary adjustment in December.

**BOD Motion:** Move to approve \$100 plus fringe for part-time staff and \$200 plus fringe for the full-time staff to be issued in December with an estimated total payout of \$3,517.

**d. Resolution 2025-6 Assigning Signatory Power to General Manager**

Background: The District has entered into an agreement to purchase property and construct new facilities. To avoid delays in securing essential purchase and construction-related contracts, staff proposes assigning signatory power to the General Manager to execute agreements not governed by state purchase and procurement statutes.

[Resolution 2025-6](#)

BOD Motion: Move to approve Resolution 2025-6 assigning signatory power to the General Manager.

**8. GENERAL MANAGER REPORT**

- a. Medicare Workshop November 17
- b. Bus Stop Signage

**9. CITIZEN COMMENTS ON NON AGENDA ITEMS (LIMITED TO THREE MINUTES/PERSON)**

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**10. NEXT MEETING – CCATD Board of Directors December 8, 2025 9AM**

**11. ADJOURN**