

Coos County Area Transportation District (CCATD)  
Board of Directors & CCATD Advisory Committee  
Meeting

**AGENDA**

Coos County Area Transit  
800 N Bayshore, Coos Bay, OR 97420  
November 11, 2024, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold an Executive Session at 9am followed by a joint meeting with the CCATD Advisory Committee at approx. 9:30am on November 11<sup>th</sup>, 2024 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420. The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

**1. CALL TO ORDER**

**2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**

**3. NEW BUSINESS**

**a. Oregon's Public Employee Collective Bargaining Act**

Background: First established in 1973, the Public Employees Collective Bargaining Act gives Oregon public employees the right to form, join and participate in labor unions. Most public employees also have the right to strike if the bargaining process does not result in a contract (public safety employees cannot strike but have a right to binding arbitration). The Oregon Legislature has recognized that full acceptance of collective bargaining is a benefit to the public.

**BOD Motion:** Move to designate the following two board members \_\_\_\_\_ and \_\_\_\_\_ to work with Counsel and the General Manager to carry on labor negotiations.

**4. EXECUTIVE SESSION**

***The CCATD Board of Directors will now recess to go into executive session pursuant to ORS 192.660(2)(d), to conduct deliberations with persons designated to carry on labor negotiations.***

*The Board, Legal Counsel and Representatives of the news media will be moved to a breakout room. The Board will reconvene the regular session after the executive session to take any actions which may be required.*

~Reconvene~

Note: Executive Session begins at 9am with the public portion of the meeting below scheduled to begin at approx. 9:30am.

**5. CALL TO ORDER**

**6. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**

**7. ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE**

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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**8. CHANGES TO AGENDA**

**9. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

**10. CONSENT AGENDA**

Approval of [Minutes October 14, 2024](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for September 2024

Accept the [Ridership Report](#) for September 2024

**BOD Motion:** To accept the Consent Agenda as presented.

**11. UNFINISHED BUSINESS**

**a. Oregon's Public Employee Collective Bargaining**

**BOD Motion:** Move to support/not support the General Manager to contract for additional capacity for labor negotiations.

**BOD Motion:** Move to support/not to support the ATU Neutrality Agreement.

**12. OLD BUSINESS**

**a. Crow/Clay & Associates Inc. Contract Progress Update**

Background: Crow/Clay & Associates was the only respondent to the Professional Consulting Services RFP to develop a project concept and site assessment for the Coos Transit Center & Mobility Hub. The Board authorized staff to move forward with the contract Oct 14, 2024.

**b. Advisory Committee Election of Officers**

At its first meeting of the new fiscal year, the Advisory Committee shall elect by majority vote a Chairperson and Vice-Chairperson to serve for that fiscal year, provided there is a quorum. Current CCATD Advisory Committee Chair: Lauren Morris and CCATD Advisory Committee Vice-Chair: Mike Marchant.

Roster of the CCATD AC include: Mike Marchant, Lauren Morris, Lindsay Ward, Harper Thompson, Michelle McIntyre, Michael Babcock

**AC Motion:** [state your name] I would like to nominate [name] for [position].

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**c. STIF Service Plan for 2025/2027**

CCATD Advisory Committee did not have a quorum in October; however, there was a consensus of those present to recommend to the BOD to adopt the proposed STIF Plan for 2025/2027. The Committee is asked to ratify the STIF Plan.

Document: [STIF Plan 2025/2027](#)

**AC Motion:** Move to ratify the Advisory Committee's support of the STIF Plan as presented for 2025/2027.

**d. 5310/5311 Applications for 2025/2027 Biennium**

Background: CCATD is the agency responsible for administering federal and state public transportation funds for the purpose of provisioning public transportation services consistent with CCATD planning documents and community/agency input. The funds may be used for Administrative, Operating, Planning, and/or Capital projects.

Applications will be reviewed during the meeting.

**AC Motion:** Move to recommend to the Board of Directors to submit the grant applications as drafted.

*CCATD asserts it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration through ODOT.*

**BOD Motion:** Move to authorize the submission of the 5310 and 5311 grant applications in response to ODOT's call for applications and make the necessary assurances as stated above.

**13. GENERAL MANAGER REPORT**

**14. CITIZEN COMMENTS ON NON AGENDA ITEMS** (Limited to three minutes/person)

**15. NEXT MEETING –**

**Joint Meetings of the Board and Advisory Committee December 9, 2024 9AM**

**16. ADJOURN**