

Coos County Area Transportation District (CCATD)
Board of Directors & CCATD Advisory Committee
Meeting

MINUTES

Coos County Area Transit
2810 Ocean Blvd, Coos Bay, OR 97420
May 8, 2023, 9:00 a.m.

PUBLIC HEARING – Called to Order at 9:01AM by Doug Veysey.

Item 1: FY2023-2024 Budget

Background: The CCATD Budget Committee approved the FY2023-2024 Budget on Mar 27, 2023. Furthermore, the legal notice of budget hearing was posted in the World Newspaper on April 21, 2023.

Document: [Form LB-1](#)

Call for Public Testimony on the FY 2023-2024 Budget
No comments.

Item 2: FY2022-2023 Supplemental Budget

Background: For supplemental budgets proposing any change in fund's expenditure by more than 10 percent. Legal notice of the supplemental budget hearing was posted in the World Newspaper on April 21, 2023.

Document: [Form OR-LB-SBH](#)

Call for Public Testimony on the FY 2022-23 Supplemental Budget
No comments.

Closed at 09:03AM by Doug Veysey.

REGULAR MEETING – Called to Order 9:04AM by Doug Veysey.

1. CALL TO ORDER

2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS

BOD Present: Director Veysey, Director Claassen, Director Dovenspike, Director Mason-Long, Director Dewater

BOD Absent: Director Johnson, Director Taylor

3. ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE

AC Present: Lauren Morris, Garrett Sherrill, Dick Leshley, Steve Zehler, Michael Marchant

AC Absent: Genavieve Sharkey

Staff and Others Present: Schira Nelson, Jane Stebbins, Jennifer Boardman, Manager Melissa Metz, Staff Selena Kelley Irvin

4. CHANGES TO AGENDA - None

5. CITIZEN COMMENTS ON AGENDA ITEMS - None

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6. CONSENT AGENDA

Approval of [Minutes April 10, 2023](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for March 2023

Accept the [Ridership Report](#) for March 2023

BOD Motion: Director Dovenspike moved to accept the Consent Agenda as presented. Director Claassen seconded. The motion passed unanimously.

7. OLD BUSINESS

a. **SuperStop – Update (Kelly Irvin)**

Work is going to start May 17th.

8. NEW BUSINESS

a. **Adopt & Appropriate the Budget FY2023-2024**

Document: [Resolution 2023-3](#)

BOD Motion: Director Claassen moved to approve Resolution 2023-3 to adopt and appropriate the FY2023-2024 Budget. Director Dovenspike seconded the motion. The motion passed unanimously.

b. **Adopt & Appropriate the Supplemental Budget FY2022-2023**

Document: [Resolution 2023-4](#)

BOD Motion: Director Claassen moves to approve Resolution 2023-4 to adopt and appropriate the FY2022-2023 Supplemental Budget. Director Dovenspike seconded the motion. The motion passed unanimously.

c. **Bus Wrap Branding**

Background: On March 15, 2023 Transit 911 and Hunter Marketing conducted two (2) Work Session / Focus Groups to collect additional information not gathered with the survey tool. Both sessions were conducted electronically via webinar. Building upon the logo and color palette from last month, today the Board of Directors and Advisory Committee provide input on the fleet branding in the form of bus wraps. Wraps would be installed on fleet additions as received for the purpose of raising visibility of services in the communities we serve.

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Document: [Wrap Options](#)

AC and BOD Motion: The consensus of the BOD and AC was to move forward with option 2, with the addition of the CCATD phone number, as CCAT's branding direction for bus wraps.

9. GENERAL MANAGER REPORT

a. Accept ODOT Agreement 35415

5311 Administration Biannual allocation Grant Amt \$288,535; Match Amt \$32,452 STIF

BOD Motion: Director Dewater moved to accept ODOT Agreement 35415. Director Claassen seconded the motion. The motion passed unanimously.

b. Accept ODOT Agreement 35416

Purchase 2 Hybrid Gas Vehicles Grant Amt \$226,628; Match Amt \$25,180 STF

BOD Motion: Director Claassen moved accept ODOT Agreement 35416. Director Dewater seconded. The motion passed unanimously.

c. Accept ODOT Agreement 35065 Modification for Extension

Due to delay in receiving vehicles it is necessary to extend grant from 6/30/2023 to 6/30/2026.

BOD Motion: Director Claassen moved to accept ODOT Agreement 35065 Modification for Extension. Director Dovenspike seconded. The motion passed unanimously.

d. Go Coos Vets Program – Update

Our Grant contract was for 817 Veteran Rides at \$25,000. We were very successful, and Melissa Metz advises that we continue this program. We are hopeful that we will receive a new contract July 1, 2023.

BOD Motion: Director Dovenspike moved to continue program for the balance of the fiscal year using internal funding through June 30, 2023. Director Claassen seconded. The motion passed unanimously.

e. U-Go Free Summer Youth Program

Piloted this program last year with 68 student trips between June 1 and August 31 of 2022 and recommend institute for summer 2023.

Benefits for youth: Educate young adults on the value of public transit and how to

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use it.

Benefit for the district: A measurable strategy to meet legislative mandate to provide services to high school students.

The U-Go Free Summer Youth Program allows high school youth to ride CCAT Routes within Coos County for free. No registration or pass required, tell the Bus Operator you are using the U-Go Free Summer Youth Program and show your high school ID card. We are headed in your direction.

BOD Motion: Director Claassen moved to reinstate this program for 2023. Director Mason-Long seconded. The motion passed unanimously.

f. Peg Broadcasting, Inc.

Is there an interest in continuing the contract next year? The BOD supports renewal.

g. Transit Day – Update

January Transit day we gave 297 rides. In April, we gave 371 rides. The Green Line has greatly increased ridership.

Thank you, Rebecca Jennings!

10. CITIZEN COMMENTS ON NON AGENDA ITEMS - None

11. NEXT MEETING –Meeting of the Board June 12, 2023 9AM

12. ADJOURN – Meeting adjourned at 9:47am by Doug Veysey.