

Coos County Area Transportation District (CCATD)
Board of Directors Meeting

MINUTES

Coos County Area Transportation District
800 N Bayshore, Coos Bay, OR 97420
April 27, 2026, 9:00 a.m.

1. **CALL TO ORDER** – Meeting called to order at 9:00AM by Director Harper Thompson.
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
 - **BOD Present:** Director Veysey, Director Dovenspike, Director Thompson, Director Claassen, Director Taylor, Director Johnson
 - **BOD Absent:** Director Nelson
 - **Staff and Others Present:** AC Cynthia Ramirez, Dean Martin, and Melissa Metz.
3. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person) - None**
4. **NEW BUSINESS**
 - a. **Revised Policy Personal Leave of Absence (LWOP)**

Background: The Coos County Area Transportation District recognizes the importance of a well-defined Personal Leave of Absence Policy (Leave Without Pay) to ensure stable staffing levels and maintain consistent, reliable public transit services for the community. By revising this policy, the agency aims to strike a balance between accommodating employees' needs for personal time off and ensuring that operational demands are met effectively. As all leave requests will be evaluated based on the agency's operational needs and staffing availability, the updated policy will help mitigate staffing shortages, ultimately enhancing the quality and reliability of public transit services that residents depend on. This proactive approach not only supports employee well-being but also fosters a more dependable transit system that can adapt to the community's needs.

Document: [Current Policy](#) [Proposed Policy](#)

BOD Motion: Director Veysey moved to adopt the revised policy for Personal Leave of Absence (LWOP). Director Johnson seconded. All in favor were Directors Veysey, Thompson, Taylor, Johnson, Claassen and Dovenspike. No one was opposed, and no one abstained. The motion passed unanimously.

5. **CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person) - None**
6. **NEXT MEETING –**

CCATD Budget Hearing, May 11, 2025 9:00AM followed by CCATD Joint

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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Board of Directors & Advisory Committee Meeting

- 7. ADJOURN** – Meeting Adjourned at 9:08AM by Director Harper Thompson.