

Coos County Area Transportation District (CCATD)  
Board of Directors Meeting

**AGENDA**

Coos County Area Transit  
800 N Bayshore, Coos Bay, OR 97420  
January 12, 2026, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a regular meeting at 9 am on January 12, 2026 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

1. **CALL TO ORDER**
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
3. **CHANGES TO AGENDA**
4. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

*Public comment in a meeting is a "one-way" communication where the public shares input on the record without expecting a dialogue or direct response.*

5. **SPECIAL PRESENTATION ANNUAL AUDIT – Dave Hoagland, CliftonLarsonAllen**  
**BOD Motion:** Move to accept the audit report as presented.

6. **CONSENT AGENDA**

Approval of BOD [Minutes December 8, 2025](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for November 2025

Accept [Ridership Report](#) November 2025

Approve 2026 [SDAO Insurance Renewal](#) \$51,882

**BOD Motion:** To accept the Consent Agenda as presented.

7. **OLD BUSINESS - none**

8. **NEW BUSINESS**

- a. **Audit Firm Contract Renewal**

**BOD Motion:** Move to renew CLA's contract to perform the annual audit and financial statements for the period end date June 30, 2026.

- b. **Resolution 2026-1 Appointments to Budget Committee**

**Background:** To give the public ample opportunity to participate in the budgeting process, Local Budget Law requires that a budget committee be formed that includes voters from the district. The budget committee considers the budget proposed by the budget officer and comments made by the public and suggest changes to align the Board's goals within the projected revenues.

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When the budget committee is satisfied, it approves the budget.

**Document:** [Resolution 2026-1](#) Appointments to Budget Committee

**BOD Motion:** To adopt Resolution 2026-1 appointing Timm, Rea and Danielle to the Budget Committee.

**REMINDER:** Budget Committee Meetings Mar 9 & April 13 9:30am, if needed

**9. GENERAL MANAGER REPORT**

**a. Reminder Transit Day, January 28, 2026**

Passengers ride free and are given a promotional button. On the fourth Tuesday thereafter in 2026, customers who wear their buttons get to ride for free.

**b. RFP for Construction Manager / General Contractor**

Required site visit was January 8<sup>th</sup> and RFP closes January 28. Melissa Dovenspike and Mike Claassen are on the RFP evaluation and interview team.

**c. Transit Hub Project**

We received draft Biological Evaluation and Cultural Survey Reports with no issues identified. A transfer of funds will be initiated January 27 in the amount of \$1,798,303.48 to close on the LaClair/Newmark property.

**a. Required Training: Public Meetings Law (2.5hrs)**

Under ORS 192.700, every member of a governing body with total expenditures for a fiscal year of \$1 million or more shall attend or view training on Public Meeting Law at least once during the member's term of office. Webinars calendar is available [here](#).

Missing Certificates of Completion from Tara Johnson, Mike Claassen and & Phil Taylor

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**d. Funding Opportunities Timeline**

Proposed Milestones 11/25	Consolidated Competitive Grant Program 2027-28	Federal Formula 2027-29	STIF Formula Plans 2027-29	Consolidated Competitive Grant Program 2028-30
Call for projects opens	February 2026	March 2026	August 2026	November 2026
Initial applications	April 2026	April 2026	October 2026 (optional)	December 2026
Final applications or Plans	May 2026	June 2026	January 2027	February 2027
Grant period begins	Winter/Spring 2027 (STIF Discretionary)  July (STIF Intercommunity)  October 2027 (Federal)	October 2027	July 2027	July 2028 (STIF)  October 2028 (Federal)

**10. CITIZEN COMMENTS ON NON AGENDA ITEMS (LIMITED TO THREE MINUTES/PERSON)**

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**11. NEXT MEETING – CCATD Board of Directors February 9, 2026 9AM**

**12. ADJOURN**