

**Coos County Area Transportation District
Board of Directors
Special Meeting
Minutes July 28, 2021**

1. **CALL TO ORDER** - Meeting was called to order at 3:38PM

2. **ROLL CALL** –
Present: Chair Doug Veysey, Vice Chair Tara Johnson, Director Long, Director Dovenspike and Director Irvin

Absent: Director Taylor and Director Dewater

Staff: Melissa Metz

Guest: Jennifer Boardman with ODOT

3. **CHANGES TO AGENDA – NONE**

4. **CITIZEN COMMENTS ON AGENDA ITEMS - NONE**

5. **CONSENT AGENDA –**
This section allows the Board of Directors to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

Approval to pay Workers Compensation Invoice \$15,721.71

Motion: Director Dovenspike moved to accept the consent agenda as presented.
Director Irvin seconded. Passed unanimously

6. **NEW BUSINESS –**
 - a. Establish Salary Range for General Manager

Motion: Director Irvin moved to adopt the recommended salary range of \$60,000-\$96,000 for the General Manager. Director Long Seconded. Passed unanimously.

 - b. Next Steps in Recruitment Process

The Board reached consensus to invite Candidate 1 to a face-to-face interview August 13th, 2021. Should Candidate 1 withdraw Human Resources will reach out to Candidate 2 to schedule a face-to-face interview. Should both candidates withdraw the search will be deemed a failed search and the position will be reposted. The travel expense reimbursement for the candidate will vary depending on where the candidate lives but will follow per diem rates.

CITIZEN COMMENTS ON NON-AGENDA ITEMS – none

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7. **NEXT MEETING** – August 9th, 2021 at 8 am at SCBEC
8. **ADJOURNMENT - 4:03PM**