

Coos County Area Transportation District
Joint Meeting of the Board of Directors & Advisory Committee
Meeting Minutes October 10, 2022

1. CALL TO ORDER THE JOINT MEETING CCATD BOD & CCATD AC –

Meeting was called to order at 9:05AM by Director Tara Johnson.

2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS

BOD Present: Director Johnson, Director Dewater, Director Taylor, Director Claassen, Chair Doug Veysey

BOD Absent: Director Mason-Long, Director Dovenspike

3. ROLL CALL/CONFIRMATION OF QUORUM OF ADVISORY COMMITTEE

AC Present: Steve Zehler, Garrett Sherrill, Dick Leshley, Lauren Morris

AC Absent: Genavieve Sharkey, Mike Marchant

CHANGES TO AGENDA – None

CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person) - None

4. CONSENT AGENDA

Approval of Minutes September 12, 2022 and September 23, 2022

Accept the Financial Report and Balance Sheet for August 2022

Accept the Ridership Report for August 2022

BOD Motion: Director Claassen moved to approve the consent agenda. Director Taylor seconded. Passed unanimously.

5. OLD BUSINESS

NONE

6. NEW BUSINESS

a. STIF Discretionary/Statewide Transit Network Projects

The CCATD Advisory Committee prioritized the STIF Discretionary and STIF Intercommunity Discretionary (STN) projects to recommend funding to the CCATD Board of Directors acting as the Qualified Entity as follows:

1) SuperStop Capital Project; 2) Three Category D buses E-450 chassis with XL hybrid for Fixed Route Services in CB/NB; 3) Florence; and 4) Roseburg

AC Motion: Dick Leshley moved to recommend to the CCATD Board of Directors to approve the submission of the following projects prioritized as described.

Coos County Area Transportation District
 Joint Meeting of the Board of Directors & Advisory Committee
 Meeting Minutes October 10, 2022

BOD Motion: Chair Doug Veysey moves to approve the submission of the following projects as prioritized: 1) SuperStop Capital Project; 2) Three Category D buses E-450 chassis with XL hybrid for Fixed Route Services in CB/NB; 3) Florence; and 4) Roseburg Director Taylor seconded. Passed unanimously.

b. STIF Local Priorities

The CCATD Advisory Committee and the CCATD Board of Directors acting as the Qualified Entity reviewed and prioritized projects starting with project from the prior biennium pre-COVID.

Service Service
 Prioritization 2020 Prioritization 2022

CCAT Red Line	16	High
CCAT Blue Line	16	High
CCAT Green Line	15	High
CCAT DAR Bay Area	11	High
CCAT DAR Bandon	9	High
CCAT Florence	18	High
CCAT Timber Express	12	High
CCAT Roseburg	8	Med
CCAT Powers	15	High
CCAT Cranberry Express	7	Low
CCAT Gold Line (Eastside)		High/Med
CCAT Coq/MP Loop	10	High/Med
Saturday Service - CB/NB	New 2023	High

AC Motion: Dick Leshley moved to present the Committee’s prioritization to the BOD. Steve Zehloer seconded. Passed unanimously.

BOD Motion: Chair Doug Veysey moved to accept the prioritization prepared by the advisory committee. Director Dewater seconded. Not passed.

BOD Motion: Director Claassen moved to accept edited prioritization depicting the Gold Line and Coq/MP, which are a few months old, as a High/Med. with a notation of companion promotion. Director Taylor seconded. Passed unanimously.

Coos County Area Transportation District
Joint Meeting of the Board of Directors & Advisory Committee
Meeting Minutes October 10, 2022

c. Fare Ordinance First Reading

BOD Motion: Director Taylor moved to approve Melissa reading the Fare Ordinance by title only. Director Claassen seconded. Passed unanimously.

Background: A review was conducted on the intercity fare structure against number of miles traveled between stops and the following changes are being brought to the Advisory Committee and Board of Directors for a first reading. Action on this item will take place at the November Board of Directors meeting.

Document: [Fare Ordinance](#)

BOD Motion: Director Claassen moved to approve the first reading of the Fare Ordinance. Director Taylor seconded. Passed unanimously.

d. General Manager Report –

Timber Route – In order to make the route more functional and safer, we had to add the Southbound-Mid and the Northbound PM segments. It does add miles, and increases operations expenses, but we are under budget. It will be sustainable. Melissa asked for a consensus, which was unanimous in support.

As a result of driver shortages, we find it will be necessary to curtail services in Coos Bay/North Bend for the lunch hour from 12:15 to 1:15 for red, blue and green lines beginning Oct 17, 2022.

Melissa reported that the IRS notified us that our payroll provider, ADP, short paid taxes in 2020. IRS had documentation that ADP attempted to correct the shortfall in payment but that is was not resolved. SCB's CFO is researching the situation.

7. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person) -None

8. NEXT MEETING –

**Joint Meeting of the Board and Advisory Committee
November 14, 2022 9AM**