

Coos County Area Transportation District (CCATD)  
Board of Directors Meeting

**MINUTES**

Coos County Area Transportation District  
800 N Bayshore, Coos Bay, OR 97420  
June 10, 2024, 9:00 a.m.

1. **CALL TO ORDER** - Meeting called to order at 9:00AM by Director Doug Veysey.
2. **ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**  
**BOD Present:** Director Veysey, Director Claassen, Director Dovenspike, Director Nelson, Director Johnson, Director Mason-Long  
**BOD Absent:** Director Baker
3. **Staff and Others Present:** AC Lauren Morris, AC Harper Thompson, AC Lindsay Ward, David Rupkalvis, Melissa Metz, Selena Kelly Irvin, Jane Stebbins, and Jennifer Boardman
4. **CHANGES TO AGENDA** - None
5. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)** - None
6. **ELECTION OF BOARD CHAIR, VICE CHAIR & SECRETARY**  
Per the bylaws the Chair, Vice-Chair and Secretary shall be elected from the members of the Board. The Chair shall not serve for more than four (4) years in a row. The Chair along with the General Manager are signatories on the checking account.  
**BOD Motion:** Director Nelson moved to nominate Doug Veysey for Board Chair. Director Claassen seconded, and the motion passed unanimously.  
**BOD Motion:** Director Claassen moved to nominate Schira Nelson for Vice Chair. Director Dovenspike seconded. Director Nelson abstained. The motion passed.  
**BOD Motion:** Director Veysey moved to nominate Tara Johnson for Secretary. Director Nelson seconded. Director Johnson abstained. The motion passed.
7. **CONSENT AGENDA**  
Approval of [Minutes May 13, 2024](#)  
Accept the [Financial Report](#) and [Balance Sheet](#) for April 2024  
Accept the [Ridership Report](#) for April 2024  
Authorize Payment for [Insurance Renewal](#)  
**BOD Motion:** Director Claassen moved to accept the Consent Agenda as presented. Director Nelson seconded, and the motion passed unanimously.
8. **OLD BUSINESS - NONE**
9. **NEW BUSINESS**
  - a. **Signers and Agents on CCATD Accounts**

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Document: [Resolution 2024-9](#) Update Signatories and Agents

**BOD Motion:** Director Nelson moved to adopt Resolution 2024-9 updating Signatories and Agents with Doug Veysey recorded as Board Chair and Tiffanni Stensland as Senior Accountant. Director Johnson seconded, and the motion passed unanimously.

- 10. CITIZEN COMMENTS ON NON-AGENDA ITEMS** (Limited to three minutes/person) – Jennifer Boardman shared that there is a Legislative/OTC Road Show this year. They will be in Coos Bay on August 7<sup>th</sup>. The public hearing will take place at 5:00PM. They previously have met at the Mill Casino, but this year it may be at the docks, shipping, or train locations. She will update us when she has a confirmation of location.  
She also shared the solicitation dates for the next grant cycle.

***Final 2025-27 Solicitation Schedule***

	Major Milestones		
	STIF Discretionary/Statewide Transit Network	Federal Formula	STIF Formula
Solicitation opens	7/11/2024	8/22/2024	8/27/2024
Applications due	9/5/2024	11/20/2024	1/16/2025
PTAC approval/endorsement	12/2/24	3/3/2025	4/1/25
OTC approval	3/3/2025	-	5/1/2025

**11. NEXT MEETING – Meeting of the Board July 8, 2024 9AM**

**12. ADJOURN – Meeting adjourned at 9:17AM by Director Veysey.**