

Coos County Area Transportation District (CCATD)  
Board of Directors

**AGENDA**

South Coast Business  
800 N Bayshore, Coos Bay, Or 97420  
February 13, 2023 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a meeting at 9 am on February 13<sup>th</sup> at 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

1. **CALL TO ORDER**
2. **ROLL CALL/CONFIRMATION OF QUORUM BOARD OF DIRECTORS**
3. **CHANGES TO AGENDA**
4. **CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
5. **CONSENT AGENDA**

*This section allows the Board of Directors to consider routine items that require no discussion and can be approved in one comprehensive motion. Any item may only be discussed if it is pulled from the consent agenda.*

Approve the [Minutes January 9, 2023](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for December 2022

Accept the [Ridership Report](#) for December 2022

**BOD Proposed Motion:** Accept the consent agenda as presented.

6. **OLD BUSINESS**

- a. May 16 Special District Election

The following positions are coming up for the on the CCATD Board of Directors:

Position 1	Taylor		Next Election 2025	
Position 2	Mason Long		Next Election 2025	
Position 3	Claassen	2 Year Term	7/1/2023	6/30/2025
Position 4	Dovenspike	4 Year Term	7/1/2023	6/30/2027
Position 5	Dewater	4 Year Term	7/1/2023	6/30/2027
Position 6	Johnson	4 Year Term	7/1/2023	6/30/2027
Position 7	Veysey	4 Year Term	7/1/2023	6/30/2027

Interested individuals must file with the Coos County Election office from February 6, 2023 through March 16, 2023. There is a \$10 filing fee.

Information from the Coos County Clerk on the election is [available here](#).

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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**7. NEW BUSINESS**

a. Gay 90s Festival in Coquille – R. Jennings

Another opportunity to build clientele and visibility in Coquille on June 3<sup>rd</sup>.

**BOD Motion:** To participate in Gay 90s Festival

b. CCATD Budget Calendar

Each year the Board of Directors reviews and approves the budget calendar for the CCATD. The calendar provides a detailed schedule of deadlines for the completion of the 2023-2024 fiscal year budget.

Document: [Budget Calendar](#)

**BOD Motion:** To approve the 2023-2024 Budget Calendar.

c. Resolution 2023-1: CCATD Budget Officer

Oregon budget law requires that a Budget Officer be appointed by the Board of Directors for each budget cycle. The Budget Officer is responsible for preparing the proposed budget for presentation to the Budget Committee, publishing required notices, and compliance with budget law.

Document: [Resolution 2023-1](#) Appointing the Budget Officer

**BOD Motion:** To approve Resolution 2023-1 appointing the Budget Officer.

d. Budget Committee Recruitment

The Budget Committee consists of the seven Board members and seven appointed volunteers who serve three-year terms. Members of the committee must be registered voters and live within Coos County. The Budget Committee typically meets once or twice in Mar/April. Continuing budget committee volunteers are Garrett Sherrill and Abdoulaye Dione – Thank you!. Asking for assistance from the Board of Directors to promote serving on the opportunity to serve on the Budget Committee. We currently have five vacancies:

Position 2 Term Expiration 12/31/2023

Positions 4 Term Expiration 12/31/2024

Positions 5, 6 & 7 Term Expiration 12/31/2025

Document: [Application](#) to serve on the Budget Committee

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e. STIF Advisory Committee Recruitment

The Advisory Committee has a minimum of five (5) members to a maximum of seven (7) members to represent Coos County. Each member is appointed for a period of two (2) years. The Advisory Committee consists of users of transportation services, providers of transportation services, and representatives of low-income, elderly or disabled persons. The Advisory Committee meets at minimum twice a year. Members are encouraged to attend the CCATD Board of Directors meetings. The Committee advises the CCATD Board of Directors on grants and public transportation priorities. We currently have two vacancies:

Document: [Application to serve on the CCATD Advisory Committee](#)

**8. GENERAL MANAGER REPORT**

- February 7th, we received notification from ODOT that our STIF Plan is complete and recommended to PTAC for acceptance.
- Transit Day Success, [Ridership Report](#)
- New video cameras in all of our transit vehicles
- Bandon Monthly Newsletter and the Dunes News
- Public Transit Focus Groups, March 1st 12:30 and 3:30
- Public Transit Survey, link coming soon
- Website Update

**9. CITIZEN COMMENTS ON NON-AGENDA ITEMS** (Limited to three minutes/person)

**10. NEXT MEETING – Board of Directors March 13th, 2023**

**11. ADJOURN**