

Coos County Area Transportation District (CCATD)
Board of Directors Meeting

AGENDA

Coos County Area Transit
800 N Bayshore, Coos Bay, OR 97420
March 9, 2026, 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on March 9, 2026 at South Coast Business, 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM OF BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**

Public comment in a meeting is a "one-way" communication where the public shares input on the record without expecting a dialogue or direct response.

- 5. CONSENT AGENDA**

Approval of BOD Minutes [February 9, 2026](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for January 2026

Accept Ridership Report [January 2026](#)

Approval of [Inclement Weather Policy](#)

BOD Motion: To accept the Consent Agenda as presented.

- 6. OLD BUSINESS**

- a. Resource Diversification Follow Up**

As public transit faces an impending funding scarcity and potential cliff, the need for resource diversification has become increasingly urgent, a topic we discussed during our last meeting. I recently spoke with Julie Brown, who has kindly agreed to provide an update on the funding horizon at both the state and national levels, which could offer valuable insights into our current financial landscape.

Additionally, she recommended that we initiate a Request for Proposals (RFP) for a comprehensive strategic business plan, a crucial step that could help us identify new funding opportunities and innovative approaches to sustain and enhance our public transit services in the face of these challenges.

Julie Brown is a prominent Oregon public transit leader serving as the General Manager of the Rogue Valley Transportation District (RVTD) in Medford since 2007, where she has over 22 years of experience. She is the President of the Community Transportation Association of America (CTAA)

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This agenda does not limit the ability of the Directors to consider additional subjects. The CCATD Board reserves the right to place a time limit on public testimony on any matter. The meeting place is accessible to those with disabilities. If a special accommodation is needed, please contact the office at least 24 hours prior to the meeting (541.267.7111).

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Board of Directors and a member of the Oregon Transportation Commission.

BOD Motion: Move to release a request for proposal for Strategic Planning.

7. NEW BUSINESS

a. Rider Survey

Conducting an on-board rider survey is a pivotal step in enhancing our strategic business plan and bolstering legislative education for public transit. This initiative serves not only to gather valuable data on rider demographics and preferences but also to foster a deeper understanding of the needs and expectations of the transit community. By engaging directly with passengers during their journey, we create an opportunity to capture real-time insights that can inform decision-making processes, ultimately leading to improved services and operational efficiency.

[Survey Instrument](#)

Next Steps

1. Need a volunteer from the Advisory Committee or Board to Coordinate scheduling of individuals to conduct survey
2. Need volunteers to ride the bus and collect surveys
3. Need a volunteer to enter the data into a spreadsheet

8. GENERAL MANAGER REPORT

a. House Bill 4008

Background

HB 4088 would bring together twenty-two diverse stakeholders--including transit providers, business organizations and employers, workers, elected leaders, local governments and transit users—to build consensus on a revenue mechanism for funding transit across the State. The task force would facilitate that conversation in public meetings with a required report summarizing the findings and recommendations by December 1, 2026.

February 18, 2026: Referred to the Joint Committee on Ways and Means following a "Do Pass with Amendments" recommendation from the House Committee on Transportation.

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b. Discretionary Grants Update

The Oregon Department of Transportation (ODOT) Public Transportation Division (PTD) is now accepting applications for the Competitive Transit Grant call for projects. The Competitive Transit Grant includes FTA 5339 Buses and Bus Facilities Grant funds, STIF Discretionary funds, and the STIF Intercommunity Discretionary funds.

Phase 1 of the Competitive Transit Grant call for projects will open on February 19, 2026 and will include applications for vehicle replacement, vehicle right-sizing, and vehicle expansion. Phase 1 will award FTA Section 5339(a) Buses and Bus Facilities rural and small urban apportionment funding. Only projects that serve rural areas or small urban areas will be eligible for funding. Initial applications for this phase are due April 3, 2026. Final applications are due May 29, 2026.

Application Phase 1: Vehicle replacement, vehicle right-sizing, and vehicle expansion projects:

Initial Application Due: **5:00 PM on April 3, 2026**

Final Application: 5:00 PM on May 29, 2026

Application Phase 2: All other eligible projects:

Initial Application Due: **5:00pm April 2026**, pending 2026 Legislative Session

Final Application Due: 5:00pm June 2026, pending 2026 Legislative Session

c. Update RFP for Construction Manager / General Contractor

Three firms were contacted for interviews and one withdrew. S&B and Partney were interviewed on March 4 with Crow & Clay, GM Metz, Director Dovenspike and Director Claassen.

d. Update Transit Hub Project

The LaClair/Newmark property has been extended a second time for a delayed close on March 15 due to a hiccup on the capping of stormwater pipes.

e. Required Training: Public Meetings Law (2.5hrs)

Under ORS 192.700, every member of a governing body with total expenditures for a fiscal year of \$1 million or more shall attend or view training on Public Meeting Law at least once during the member's term of office. Webinars calendar is available [here](#).

Missing Certificates of Completion from Mike Claassen and Phil Taylor

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9. NEXT MEETING – CCATD Board of Directors February 9, 2026 9AM

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