

Coos County Area Transportation District (CCATD)
& CCATD Advisory Committee

AGENDA

South Coast Business Employment Corporation
93781 Newport Lane, Coos Bay, OR 97420
January 11, 2021 8:00 a.m.

This meeting will be accessible to the public via zoom. <https://zoom.us/j/667827645>
Or Dial: +1 346 248 7799 or +1 929 205 6099; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES**

Proposed Motion: Approve the minutes as presented.

Document: Minutes from [December 14, 2020](#)

- 6. FINANCIAL REPORTS**

Background: The financial report provides information about how the budget was implemented for CCATD for FY2020. The Balance Sheet CCATD provides a comprehensive picture of the assets and requirements.

Proposed Motion: Approve the financial reports as presented.

Documents: [Financial Reports November 30](#); [Balance Sheet November 30](#)

- 7. OLD BUSINESS**

- a. Formalize the STIF Local Priorities for 2021-2023**

Background: The CCATD Advisory Committee conducted its first deliberation on the STIF Local Priorities on November 11, 2020. There were no recommendations from the Committee or public comment to incorporate into the plan. The STIF Local Priorities were also on the December 14, 2020 agenda and there was no public comment.

Proposed Motion by the CCATD Advisory Committee: To recommend to the CCATD Board of Directors to approve the STIF Plan.

Proposed Motion by the Board of Directors: To approve the STIF Plan.

Document: [Draft STIF Projects 2021-23](#)

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b. Transit Master Plan, Susan Wright

Background: The Transit Master Plan is a compass document for the District for the next 10 years which identifies short-, mid- and long-range opportunities and includes guidance to enhance services, facilities, and coordination with other transit services. Attached is the final plan document. The document will be available for public review for the next month with the Board of Directors adopting the plan at the February 8th meeting.

Document: [Draft Transit Master Plan](#)

8. NEW BUSINESS

a. Cybersecurity Vulnerabilities in Mobile Fare Payment Applications

Background: This case study was provided as background material from Jennifer Boardman, ODOT. Per the CCATD IT Specialist, the District is addressing potential vulnerabilities per his recommendation of adding a cybersecurity insurance policy and through the RFQ responses. The District's goal is for any potential liability to fall upon the vendor or covered by insurance.

Document: [A Case Study](#)

b. Insurance Annual Renewal Presentation, Spencer Gordon, Nasburg Huggins Insurance, Leavitt Group

I. Cyber Insurance presentation

Proposed Motion by the Board of Directors: To add cyber insurance coverage to the District's portfolio for 2021.

II. Coverage comparison of 2020 to 2021

Proposed Motion by the Board of Directors: To renew the SDAO Insurance coverage for 2021.

Document: [CCATD Renewal for 2021](#)

c. Electronic Fare Collection System

Background: On November 27, 2020 the District requested quotes from qualified vendors to furnish and install a mobile fare collection system with various options for fixed and/or deviated fixed route and general public dial-a-ride service in Coos County Oregon. Six proposals were submitted by the deadline on January 1, 2021.

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Proposed Motion by the Board of Directors: To accept the proposal of best value which upon review is from Open Move.

Document: [Summary of results of the proposal review.](#)

d. Disinfecting Equipment

Background: On December 2, 2020 the District requested quotes from qualified vendors to furnish a portable comprehensive vehicle decontamination system. No proposals were submitted by the deadline of December 31, 2020. The RFQ was reposted on January 6, 2021.

9. GENERAL MANAGER REPORT

Document: [DR Metrics](#); [Fixed Rt Metrics](#); [NTD](#); [Passenger Trips](#); [Charts](#)
[Election Information](#)

Free Training at the 2021 SDAO Annual Conference, Feb 2-3, 2021 (virtual)

[Brochure](#) [Registration](#)

10. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

11. NEXT MEETING

January 25, 2021 CCATD Advisory Committee, 8AM

February 8, 2021 Board of Directors, 8AM

12. ADJOURN