

AGENDA

South Coast Business Employment Corporation 93781
Newport Lane, Coos Bay, OR 97420
August 10, 2020 8:00 a.m.

This meeting will be accessible to the public via zoom. <https://zoom.us/j/667827645>
Or Dial: +1 346 248 7799 or +1 929 205 6099; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. APPROVAL OF BOARD MEETING MINUTES**

Proposed Motion: Approve the minutes as presented.

Document: Minutes from [July 13, 2020](#)

- 6. FINANCIAL REPORTS**

Background: The financial report provides information about how the budget was implemented for CCATD for FY2019. The Balance Sheet is combined for CCAT and CCATD providing a comprehensive picture of the assets and requirements.

Proposed Motion: Approve the financial reports as presented.

Documents: [Preliminary CCATD Financial Report June 30, 2020](#)

[Preliminary CCATD Combined Balance Sheet June 30, 2020](#)

- 7. OLD BUSINESS**

- a. Monthly review of the public health risk and necessity to continue fare waiver**

Background: CCATD waived fare collection 3/27/2020; furthermore, CCATD received the CARES 5311 Grant to cover lost fare revenue for 6 months.

August will be the 6th month of the 6 months available for subsidy; however overall we are underspent significantly. See attached preliminary report.

Proposed Motion: To continue waiving fare collection to mitigate community spread of COVID-19 through August 31, 2020.

Document: [Preliminary 5311 Cares Report as of June 20, 2020](#)

- b. Monthly review of the public health risk and necessity to continue hazard pay**

Background: CCATD initiated hazard pay for eligible employees effective March 1, 2020; furthermore, CCATD received the CARES 5311 Grant to

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cover hazard pay for 9 months. August will be the 6th month of 9 months for this subsidy. See attached preliminary report.

Proposed Motion: To continue compensating hourly CCATD staff hazard pay.

Document: [Preliminary 5311 Cares Report as of June 20, 2020](#)

c. Contract with SCBEC for Project Management

Background: As a stop gap measure during the formation for the District contract language was adopted from the pre-existing county contract for SCBEC to continue project management without much review. It is now time to review a draft contract between the District and SCBEC.

Document: [Contract with SCBEC](#)

8. NEW BUSINESS

a. Accept ODOT Agreement Number 34379 Rural Veteran's Healthcare

Background: Per the Fiscal Policy Manual the Board will approve acceptance of all grants. The total project cost is estimated at \$50,000.00. In accordance with the terms and conditions of this Agreement, the State shall provide Recipient an amount not to exceed \$50,000.00 and the District's share is an expected local match of \$0.

Recipient will implement an eleven-month program to lower the barriers veterans face accessing transportation options. The primary goal of the program is to increase veterans' access to healthcare services by raising their awareness of and confidence in using public transportation options.

The project will include hiring a part-time travel trainer, providing marketing to veterans in Coos County and surrounding counties, and development of support materials in the form of kits for distribution to enrolled veterans.

Proposed Motion: To approve acceptance of ODOT Agreement 34379.

Document: [Agreement 34379](#); [Project Summary](#); [Letters of Support](#)

b. Proposed timeline for grant solicitations 2021/2023

Background: The proposed timeline provides the compass on how the Board of Directors will meet its obligations as outlined for STF in ORS 391.830 and OAR Chapter 732 and STIF as set forth under OAR Chapter 732, Division 40, Sections 0030 and 0035, Division 42, Section 0020, and Division 44, Section 0025.

Proposed Motion #1: To adopt the timeline for responding to the 2021/2023 grant solicitations as the Qualified Entity for Coos County.

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Proposed Motion #2: To authorize staff to prepare a presentation on the Roseburg and Florence Routes to the SWACT for the purpose of securing the required letter of support for continued 2021/2023 STIF Discretionary funding.

Document: [Proposed Timeline](#)

9. GENERAL MANAGER REPORT

Document: [DR Metrics](#); [Fixed Rt Metrics](#); [NTD](#); [State ODOT](#); [Passenger Trips](#); [Route Metrics](#)

10. GUEST PRESENTATION

Jennifer Boardman, ODOT, Regional Transit Coordinator

Title: The Role of a Transit District Board

Documents: [PPT Slides](#)

11. CITIZEN COMMENTS ON NON AGENDA ITEMS (Limited to three minutes/person)

12. NEXT MEETING – September 14, 2020 8am

13. ADJOURN